

**HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING**

January 8, 2013

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell St., Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Toohey

ABSENT

Commissioner Donaghy

Also attending meeting:

Roberta L. Strater Executive Director
Maria Tchinchinian, Deputy Executive Director
Abe Akselrad, Attorney
Several tenants also attended

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this eighth day of January was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et. seq. "Open Public Meetings Act."

Report of Legal Counsel - Mr. Akselrad administered the Oath of Office to Commissioner Gianna Garzon and the newly appointed Commissioner Robin Kline. Mr. Akselrad also stated that he spent time with Maria Tchinchinian regarding an issue with the neighbor, Axel's Limousine, who is requesting a zoning variance.

Minutes - A motion was made by Vice Chairman Inglis and seconded by Commissioner Mullin approving the Minutes of December 4, 2012. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Mullin
Commissioner Toohey

Commissioner Kline

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Garzon and seconded by Commissioner Mullin approving the bills for January 8, 2012. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Mullin
Commissioner Toohey

Commissioner Kline

Chairman Rich declared said motion carried.

Resolution 2013-01-01 - Abe Axelrad recused himself from the room. A motion was made by Vice Chairman Inglis and seconded by Commissioner Garzon for the Appointment of Abe Axelrad as Legal Counsel.

The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Mullin
Commissioner Toohey

Commissioner Kline

Chairman Rich declared said motion carried.

Resolution 2013-01-02 - A motion was made by Commissioner Garzon and seconded by Vice Chairman Inglis for the Appointment of Peter Polcari as Fee Accountant. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Mullin
Commissioner Toohey

Commissioner Kline

Chairman Rich declared said motion carried.

Resolution 2013-01-03 - A motion was made by Vice Chairman Inglis and seconded by Commissioner Toohey for the Appointment of the Fund Commissioner for Joint Insurance Fund. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Toohey

Chairman Rich declared said motion carried.

The board discussed the Public Records Policy which includes the revision to OPHRA. Commissioner Kline stated the fees listed in the Request Form were incorrect. The Board discussed deleting the incorrect fees and advised the staff to utilize the most current fees from the regulation.

Resolution 2013-01-04 - A motion was made by Commissioner Garzon and seconded by Commissioner Toohey for the Resolution Revising Personnel Policies and Procedures as discussed. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Toohey

Chairman Rich declared said motion carried.

Financial Statements- None.

Board Report - Ms. Strater's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None.

Personnel - None.

Building & Grounds - Abe Akselrad discussed the issues regarding Axel's Limousine next door. They have an application before the Board of Adjustment to change the use variance for that building. The housing authority is concerned that if the variance is passed there will be additional traffic in the housing authority parking

lot. Axel's attorney stated that Axel is willing to install a fence. The board discussed the issue and several suggestions were made. A motion was made by Commissioner Kline and seconded by Commissioner Garzon strongly objecting to the application.

AYES

ABSTAIN

NAYS

Chairman Rich

Commissioner Toohey

Commissioner Garzon

Vice Chairman Inglis

Commissioner Kline

Commissioner Mullin

Chairman Rich declared said motion carried.

Old Business - None.

Open to Public - None present.

Roberta L. Strater, Director/Secretary

Date Adopted