

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**October 6, 2015**

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich  
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Rich called the meeting to order  
at 4:30 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Toohey

**ABSENT**

Commissioner Garzon  
Commissioner Mullin  
Commissioner Picciallo

**Also attending meeting:**

Roberta L. Strater, Executive Director  
Maria Tchinchinian, Deputy Executive Director  
William Lovas, Attorney

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this sixth day of October was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Commissioner Kline and seconded by Vice Chairman Inglis approving the Minutes of September 1, 2015. The following votes were cast:

**AYES**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Toohey

**ABSTAIN**

**NAYS**

Chairman Rich declared said motion carried.

**Receivables** - A motion was made by Commissioner Toohey and seconded by Vice Chairman Inglis approving the bills for October 6, 2015. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Toohey		

Chairman Rich declared said motion carried.

The Board discussed the proposed resolution and decided that Steve's Lawn & Landscaping would be awarded the contract for snow plowing services.

**Resolution 2015-10-17** - After discussion a motion was made by Commissioner Toohey and seconded by Commissioner Kline Awarding Contract for Snow Plowing Services to Steve's Lawn & Landscaping Service, Inc. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Toohey		

Chairman Rich declared said motion carried.

The Board discussed the benefits of expanding the current sprinkler system throughout the back of the building.

**Resolution 2015-10-18** - After discussion a motion was made by Commissioner Toohey and seconded by Vice Chairman Inglis Awarding Contract for Expansion of Lawn Sprinklers to Steve's Lawn & Landscaping Service, Inc. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Report of Legal Counsel** - Mr. Lovas researched the outstanding question as to whether or not the two members of our Board are officers of the municipality in view of the fact that only one officer may sit on the Housing Authority Board. We know that Commissioner Michael Picciallo is an officer of the Town of Dover by virtue of him being a Member of the Board of Aldermen.

Concerning Commissioner Thomas Toohey who is a Zoning Board Member, after researching Mr. Lovas found out that Mr. Toohey is considered to be a government officer. The Superior Court case of the Department of Community Affairs vs. William G. Cook, decided back in 1995, states that a member of the Zoning Board is considered in the definition of a "government officer". Therefore, Commissioner Toohey will have to elect to resign from either the Board of Adjustment or the Dover Housing Authority.

**Board Report** - Ms. Strater's report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** - None

**Personnel** - None

**Building & Grounds** - Ms. Tchinchinian spoke about the Geese Deterrent System seen at the NJAHRO conference in Atlantic City. The Board approved to order and try this new system.

**Old Business**

**Personnel** - None

**Building & Grounds** - None

**Motion to Adjourn-** All were in favor.

Original Signed By:

Roberta L. Strater, Director/Secretary

11/2/2015

Date Adopted