

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
November 2, 2015

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

ABSENT

Commissioner Garzon

Also attending meeting:

Roberta L. Strater, Executive Director
Maria Tchinchinian, Deputy Executive Director
William Lovas, Attorney

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this second day of November was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Kline and seconded by Vice Chairman Inglis approving the Minutes of October 6, 2015. The following votes were cast:

AYES

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Toohey

ABSTAIN

Commissioner Mullin
Commissioner Picciallo

NAYS

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey approving the bills for November 2, 2015. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2015-11-19 - A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo Awarding Meeting Dates for 2016. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2015-11-20 - A motion was made by Vice Chairman Inglis and seconded by Commissioner Toohey Adopting the State Budget for 2016. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas read a letter that he drafted in response to NJDCA with his opinion regarding the outstanding question as to whether or not the two members of our Board are officers of the municipality in view of the fact that only one officer may sit on the Housing Authority Board. Mr. Lovas stated that Commissioner Toohey elected to immediately resign from the Board of Adjustment for the Town of Dover. Mr. Lovas will be forwarding a copy of this letter to Ms. Tchinchian to submit to NJDCA.

Board Report - Ms. Strater's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - None

Building & Grounds - Ms. Tchinchinian explained that the glycol for the solar hot water panels will need to be replaced. The glycol will need to be treated for bacteria and then replaced and disposed of with an environmentally safe company. The cost is \$6,868 and the Board agreed to do the work as it is necessary.

Old Business

Personnel - None

Building & Grounds - Commissioner Mullin requested to review the information discussed at the last meeting regarding the Geese Deterrent System seen at the NJAHRO conference in Atlantic City.

Commissioner Mullin also asked if all the spots at the Housing Authority were assigned and if the Tenants are only allowed 1 parking spot. Ms. Tchinchinian explained that all the spots are assigned, except for 22-26 which the staff uses if available. Also there is only 1 car allowed per apartment.

Motion to Adjourn- All were in favor.

Original Signed By:

Roberta L. Strater, Director/Secretary

12/1/2015

Date Adopted