

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
December 1, 2015

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Vice Chairman Inglis (arrived at 4:40pm)
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

ABSENT

Commissioner Garzon

Also attending meeting:

Roberta L. Strater, Executive Director
Maria Tchinchinian, Deputy Executive Director
William Lovas, Attorney

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this first day of December was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Kline and seconded by Commissioner Mullin approving the Minutes of November 2, 2015. The following votes were cast:

AYES

Chairman Rich
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

ABSTAIN

NAYS

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Toohey and seconded by Commissioner Mullin approving the bills for December 1, 2015. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Commissioner Kline asked a question regarding the firm for Auditor services. Peter Polcari explained that are only a few firms that have the certification needed to conduct a Housing Authority Audit.

Resolution 2015-12-21 - After discussion a motion was made by Commissioner Toohey and seconded by Commissioner Picciallo Appointing an Auditor for FYE 2015 to the firm of Hymanson, Parnes & Giampaolo.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2015-12-22 - A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey for the Appointment of William Lovas as Legal Counsel.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2015-12-23 - A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey for the Appointment of Peter Polcari as Fee Accountant.

The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

Chairman Rich declared said motion carried.

Resolution 2015-12-24 - A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey Accepting Certificate of Completion from Power With Prestige, Inc.

The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas stated that everything is now quiet. Commissioner Toohey resigned for the other Board therefore we are now compliant.

Board Report - Ms. Strater's report is attached to the minutes.
New Business

Report of Committees:

Tenant Relations - None

Personnel - None

Building & Grounds - None

Old Business

Personnel - None

Building & Grounds - None

Motion to Adjourn- All were in favor.

Original Signed By:

Roberta L. Strater, Director/Secretary

1/5/2016
Date Adopted