

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
May 3, 2016

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

ABSENT

Also attending meeting:

Maria Tchinchinian, Executive Director
William Lovas, Attorney
Peter Polcari, Accountant

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this third day of May was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Toohey and seconded by Vice Chairman Inglis approving the Minutes as Amended of April 5, 2016. The following votes were cast:

AYES

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Picciallo
Commissioner Toohey

ABSTAIN

Commissioner Garzon
Commissioner Mullin

NAYS

Chairman Rich declared said motion carried.

Receivables - A motion was made by Vice Chairman Garzon and seconded by Commissioner Picciallo approving the bills for May 3, 2016. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2016-05-13- A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo Accepting Certificate of Completion from Northeastern Interior Services, LLC. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

The Board discussed the changes that were made to the Admissions and Continued Occupancy Policy and to the Administrative Plan.

Resolution 2016-05-14- After discussion a motion was made by Commissioner Toohey and seconded by Commissioner Picciallo approving the amended changes to the Admissions and Occupancy Policy and the Administrative Plan. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

The Board discussed contracting with NORWESCAP for the Family Self Sufficiency Program.

Resolution 2016-05-15- After discussion a motion was made by Commissioner Toohey and seconded by Commissioner Picciallo awarding the Contract to NORWESCAP for the Family Self Sufficiency Program.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas stated there was nothing to report.

Board Report - Ms. Tchinchinian's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - None

Building & Grounds - None

Financial- Commissioner Mullin had a question for Peter Polcari regarding expenses on the financial statements.

Old Business

None

Motion to Adjourn- All were in favor.

Original Signed By:

Maria Tchinchinian, Director/Secretary

6/6/2016

Date Adopted