

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**August 2, 2016**

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Rich called the meeting to order at 4:30 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

Chairman Rich  
Commissioner Garzon  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Picciallo  
Commissioner Toohey

**ABSENT**

Commissioner Mullin

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
William Lovas, Attorney

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this second day of August was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo approving the Minutes of July 5, 2016. The following votes were cast:

**AYES**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Picciallo  
Commissioner Toohey

**ABSTAIN**

Commissioner Garzon

**NAYS**

Chairman Rich declared said motion carried.

Commissioner Kline had a question regarding the invoice for the carpeting cleaning that was related to the incident in our office with water damage.

**Receivables** - After discussion a motion was made by Commissioner Garzon and seconded by Commissioner Kline approving the bills for August 2, 2016.

The following votes were cast:

| <u>AYES</u>            | <u>ABSTAIN</u> | <u>NAYS</u> |
|------------------------|----------------|-------------|
| Chairman Rich          |                |             |
| Commissioner Garzon    |                |             |
| Vice Chairman Inglis   |                |             |
| Commissioner Kline     |                |             |
| Commissioner Picciallo |                |             |
| Commissioner Toohey    |                |             |

Chairman Rich declared said motion carried.

**Resolution 2016-08-17-** A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo Awarding Contract for Automatic Glycol Feeder and Filter for Solar Hot Water system at John J. Rich Dover Senior Apartments.

The following votes were cast:

| <u>AYES</u>            | <u>ABSTAIN</u> | <u>NAYS</u> |
|------------------------|----------------|-------------|
| Chairman Rich          |                |             |
| Commissioner Garzon    |                |             |
| Vice Chairman Inglis   |                |             |
| Commissioner Kline     |                |             |
| Commissioner Picciallo |                |             |
| Commissioner Toohey    |                |             |

Chairman Rich declared said motion carried.

**Report of Legal Counsel** - Mr. Lovas stated that he had a telephone conference with the tenant that caused the water incident and that tenant stated he was under medication that caused him not to be aware therefore causing incident. Mr. Lovas explained to him that as long as he follows the rules he will be alright.

**Board Report** - Ms. Tchinchinian's report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** - None

**Personnel** - None

**Building & Grounds** - None

**Old Business**

**Building & Grounds-** The temporary fence to prevent the geese from coming onto the property was discussed. The cost is higher than anticipated. It was suggested that the barrier may not even stop the geese as apparently this was attempted at a neighboring

property and the geese will still go around the barrier to reach the land. Also, the cablevision cable that was cut last year has still not been repaired. Cablevision was called several times and they have come out twice but they have a difficult time getting the new cable into the building. Commissioner Picciallo will reach out to a contact that he has.

**Motion to Adjourn-** All were in favor.

Original Signed By:

Maria Tchinchinian, Director/Secretary

9/6/2016

Date Adopted