

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**April 4, 2017**

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich  
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Vice-Chairman Inglis called the meeting to order  
at 4:30 P.M.

**ROLL CALL:** Vice-Chairman Inglis requested that the roll be called.

**PRESENT**

Chairman Rich  
Commissioner Garzon  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Picciallo

**ABSENT**

Commissioner Mullin  
Commissioner Toohey

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
William Lovas, Attorney  
Peter Polcari, Accountant

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this fourth day of April was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Commissioner Garzon and seconded by Commissioner Picciallo approving the Minutes of March 7, 2017. The following votes were cast:

**AYES**

Chairman Rich  
Commissioner Garzon  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Picciallo

**ABSTAIN**

**NAYS**

Chairman Rich declared said motion carried.

**Receivables** - A motion was made by Commissioner Garzon and seconded by Commissioner Picciallo approving the bills for April 7, 2017. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Picciallo		

Chairman Rich declared said motion carried.

**Resolution 2017-04-09**- A motion was made by Commissioner Garzon and seconded by Commissioner Picciallo awarding the contract for lawn and property maintenance at John J. Rich Dover Senior Apartments to **Steve's Lawn and Landscaping**. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Picciallo		

Chairman Rich declared said motion carried.

**Resolution 2017-04-10**- At 4:46 pm a motion was made by Commissioner Picciallo and seconded by Commissioner Garzon to go into Executive Session to discuss a personnel issue. All were in favor of said motion.

At 4:51 pm the Board re-convened into Open Session.

**Report of Legal Counsel** - Mr. Lovas stated we will be discussing personnel issue tonight during Closed Session. In addition Mr. Lovas sent a letter to a tenant who was violating their lease.

**Board Report** - Ms. Tchinchinian's report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** - None

**Personnel** - None

**Building & Grounds** - The Board discussed the Housing Authority van repair estimate from Morris County Auto Repair. Also the Board discussed asking the Shade Tree Commission for additional trees for the property.

**Old Business**

**None**

**Motion to Adjourn-** All were in favor.

Original Signed By:

Maria Tchinchinian, Director/Secretary

5/2/2017

Date Adopted