

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
January 2, 2018

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell Street, Dover, New
Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:45 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Vice-Chairman Inglis (present via telephone)
Commissioner Kline (present via telephone)
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

ABSENT

Commissioner Garzon

Also attending meeting:

Maria Tchinchinian, Executive Director
Peter Polcari, Accountant

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this second day of January was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo approving the Minutes of December 5, 2017. The following votes were cast:

AYES

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissiner Toohey

ABSTAIN

NAYS

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo approving the bills for January 2, 2018. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2018-01-01- A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo for the Appointment of William Lovas as Legal Counsel. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2018-01-02- A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey for the Appointment of Peter Polcari as Fee Accountant. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2018-01-04- A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo Awarding Contract to Tenmast Software for Host & Data Back Up. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2018-01-05 - At 5:01 pm a motion was made by Commissioner Kline and seconded by Commissioner Toohey to go into Executive Session to discuss a personnel issue. All were in favor of said motion.

At 5:45 pm the Board re-convened into Open Session.

Resolution 2018-01-03- A motion was made by Commissioner Toohey and seconded by Commissioner Kline approving the Resolution For General Salary Increase for 2018. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Report of Legal Counsel - Mr. Lovas was absent, so there were no events to report.

Board Report - Ms. Tchinchinian's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - None

Building & Grounds - None

Old Business

None

Motion to Adjourn- All were in favor.

Original Signed By:

Maria Tchinchinian, Director/Secretary

2/6/2018

Date Adopted