

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
January 8, 2019

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell Street, Dover, New
Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be
called.

PRESENT

ABSENT

Chairman Rich
Commissioner Garzon
Commissioner Inglis (present via telephone)
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Vice Chairman Toohey

Also attending meeting:

Maria Tchinchinian, Executive Director
William Lovas, Attorney
Peter Polcari, Accountant

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this eighth day of January was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin approving the Minutes of December 4, 2018. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Garzon
Commissioner Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Vice Chairman Toohey

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Garzon and seconded by Commissioner Picciallo approving the bills for January 8, 2019.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Commissioner Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Vice Chairman Toohey		

Chairman Rich declared said motion carried.

Resolution 2019-01-01- A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin for the Appointment of the Fund Commissioner for Joint Insurance Fund.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Commissioner Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Vice Chairman Toohey		

Chairman Rich declared said motion carried.

Resolution 2019-01-02- A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin approving the Resolution For General Salary Increase for 2019.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Commissioner Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Vice Chairman Toohey		

Chairman Rich declared said motion carried.

Resolution 2019-01-03- A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin approving the Resolution Awarding Cleaning Service Contract.

The following votes were cast:

AYES
Chairman Rich
Commissioner Garzon
Commissioner Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Vice Chairman Toohey

ABSTAIN

NAYS

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas stated everything was quiet and there were no events. Mr. Lovas also explained that he did not bill any additional work to the housing authority. He included all of the work under his retainer fee.

Board Report - Ms. Tchinchinian's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - A motion was made to continue contract with NORWESCAP as is on a month to month basis, until we are notified by HUD if we are going to receive the FSS Grant in 2019. All were in favor.

Building & Grounds - The Board of Commissioners discussed the elevator project and possible resolutions for the work and cost. In addition an AD HOC committee was formed to discuss the request by Penrose Brick & Mortar to commit Project Based Vouchers to them. Ms. Tchinchinian will be meeting with another housing authority and will report back to the AD HOC committee.

Old Business

None

Motion to Adjourn- All were in favor.

Original Signed By:

Maria Tchinchinian, Director/Secretary

2/5/2019

Date Adopted