

**HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
December 3, 2019**

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich Senior Apartments,
215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Vice-Chairman Toohey called the meeting to order at 4:34 P.M.

ROLL CALL: Vice-Chairman Toohey requested that the roll be called.

PRESENT

Vice Chairman Toohey
Commissioner Garzon (Present via Telephone)
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo

ABSENT

Chairman Rich
Commissioner Inglis

Also attending meeting:

Maria Tchinchinian, Executive Director
William Lovas, Attorney
Peter Polcari, Accountant (Arrived at 5:02pm)

Public Notice – I hereby announce and state that adequate notice of this meeting being held on this third of December was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes – A motion was made by Commissioner Kline and seconded by Commissioner Picciallo approving the Minutes November 4, 2019. The following votes were cast:

AYES

Vice Chairman Toohey
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo

ABSTAIN

Commissioner Garzon

NAYS

Vice-Chairman Toohey declared said motion carried.

Receivables – A motion was made by Commissioner Garzon and seconded by Commissioner Picciallo approving the bills for December 3, 2019. The following votes were cast:

AYES

ABSTAIN

NAYS

Vice Chairman Toohey
Commissioner Garzon
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo

Vice-Chairman Toohey declared said motion carried.

Resolution 2019-12-23- A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin approving replacement of solar panel at the John J. Rich Dover Senior Apartments. The following votes were cast:

AYES

ABSTAIN

NAYS

Vice Chairman Toohey
Commissioner Garzon
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo

Vice-Chairman Toohey declared said motion carried.

Resolution 2019-12-24- A motion was made by Commissioner Mullin and seconded by Commissioner Picciallo Appointing an Auditor for FYE 2019 to the firm of Hymanson, Parnes & Giampaolo. The following votes were cast:

AYES

ABSTAIN

NAYS

Vice Chairman Toohey
Commissioner Garzon
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo

Vice-Chairman Toohey declared said motion carried.

Resolution 2019-12-25- A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin Accepting Certificate of Completion from Current Elevator. The following votes were cast:

AYES

ABSTAIN

NAYS

Vice Chairman Toohey
Commissioner Garzon
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo

Vice-Chairman Toohey declared said motion carried.

Report of Legal Counsel – Mr. Lovas stated that it was quiet and uneventful.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations – None

Personnel – Personnel Committee met to discuss General Salary increases for 2020 and a contract for Executive Director.

Building & Grounds – None

Old Business

Motion to Adjourn- All were in favor.

Original Signed By:

Maria Tchinchinian, Director/Secretary

1/7/2020

Date Adopted