

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**July 5, 2016**

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich  
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Rich called the meeting to order  
at 4:30 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

Chairman Rich  
Vice Chairman Inglis (Arrived at 4:39PM)  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo  
Commissioner Toohey

**ABSENT**

Commissioner Garzon

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
William Lovas, Attorney  
Peter Polcari, Accountant

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this fifth day of July was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Commissioner Toohey and seconded by Commissioner Mullin approving the Minutes of June 6, 2016. The following votes were cast:

**AYES**

Chairman Rich  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo  
Commissioner Toohey

**ABSTAIN**

**NAYS**

Chairman Rich declared said motion carried.

**Receivables** - A motion was made by Commissioner Toohey and seconded by Commissioner Mullin approving the bills for July 5, 2016.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Financial Statements:** Ms. Tchinchinian asked Mr. Peter Polcari to discuss the Budget for 2017. Mr. Polcari explained that normally at the July Board Meeting the Budget is discussed and Approved. However the Budget is not prepared yet as there are so many changes this year. The Board discussed all of the options and decided to wait until the September Board Meeting to Approve the Budget and submit a Late Submission Resolution. A motion was made by Commissioner Toohey and Seconded by Commissioner Mullin to Approve the 2017 State Budget at the September 6, 2016.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Report of Legal Counsel** - Mr. Lovas stated that he sent a letter to the tenant in the building as discussed at last month's meeting. Ms. Tchinchinian confirmed that the tenant did receive the letter and approached her to discuss the matter.

**Board Report** - Ms. Tchinchinian's report is attached to the minutes.

### **New Business**

#### **Report of Committees:**

**Tenant Relations** - None

**Personnel** - Ms. Tchinchinian discussed the options for senior services. The Board discussed the issue and would like more information regarding the options available within the county for senior services through the Division of Aging or other agencies. Ms. Tchinchinian will also be speaking with NORWESCAP and contacting other agencies to discuss with the Board next month. Ms. Tchinchinian will research different resources.

