

**HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING as amended
at the December 6, 2011**

November 1, 2011

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell St., Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

ABSENT

Also attending meeting:

Lucille Favale, Deputy Executive Director (*amended to show Ms.
Favale attending and deleted Roberta L. Strater, who was not
present*)

Maria Tchinchinian, Deputy Executive Director
Abe Akselrad, Attorney

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this first day of November was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et. seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Mullin and seconded by Commissioner Ramirez approving the Minutes of October 4, 2011. The following votes were cast:

AYES

Chairman Rich
Commissioner Mullin

ABSTAIN

Commissioner Bentrovato
Vice Chairman Inglis

NAYS

Commissioner Ramirez
Commissioner Toohey

Commissioner Picciallo

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Ramirez and seconded by Commissioner Picciallo approving the bills for November 1, 2011. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

Resolution 2011-11-18 -A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey Approving Meeting Dates for 2012. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman English
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

Resolution 2011-11-19 -A motion was made by Vice Chairman Inglis and seconded by Commissioner Toohey Awarding Contract for Snow Plowing Services. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

Resolution 2011-11-20 -A motion was made by Commissioner Picciallo and seconded by Vice Chairman Inglis Appointing the Auditor for FYE 2011.

The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

The board discussed Change Order No. 1 briefly, as the board was concerned if we would possibly find this type of problem with all electric outlets in the kitchens, or if this was just an isolated incident in this 1 particular unit.

Resolution 2011-11-21 - After discussion a motion was made by Commissioner Toohey and seconded by Commissioner Picciallo Approving Change Order No. 1 for Kitchen Renovations. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

The minutes were amended at the December 6, 2011 meeting to include the following paragraph in regard To Resolution 2011-11-22:

Commissioner Bentrovato had several concerns regarding Change Order No. 2. He was concerned about whether the architect made a mistake, or whether it was missed in the plans by the housing authority. He was concerned that there may have been a deviation in care. The board discussed it, and Commissioner Bentrovato felt

that a letter should be sent to architect Paul DeMassi explaining the concerns the board had. He thought they should submit an acknowledgement or a response once they received the letter from the housing authority.

Resolution 2011-11-22 - After discussion a motion was made by Commissioner Toohey and seconded by Vice Chairman Inglis Approving Change Order No. 2 for Kitchen Renovations. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Akselrad stated that there was nothing to report.

Board Report - Ms. Strater's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None.

Personnel - None.

Building & Grounds - None.

Old Business - None.

Open to Public - None present.

Roberta L. Strater, Director/Secretary

Date Adopted