

**HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING**

December 6, 2011

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell St., Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Mullin
Commissioner Toohey

ABSENT

Commissioner Picciallo
Commissioner Ramirez

Also attending meeting:

Roberta L. Strater, Executive Director
Maria Tchinchinian, Deputy Executive Director
Bill Lovas, Attorney
Peter Polcari, Accountant

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this sixth day of December was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et. seq. "Open Public Meetings Act."

Commissioner Bentrovato had questions regarding the minutes from the November meeting, and requested to vote last. His first concern was addressed as he had a copy of the response from DeMassi architects addressing the letter the housing authority sent him regarding Change Order No. 2 in kitchens. The attorney explained this should be address under Old Business, and not in the minutes. Second, he wanted the minutes to be amended showing the discussion that had occurred regarding Change Order No. 2 in the kitchens. After a discussion, the attorney stated the Board **concurred** that a motion was made and that there was a discussion regarding the situation.

Minutes - After discussion and a agreement to amend the minutes a motion was made by Commissioner Toohey and seconded by Vice Chairman Inglis approving the Minutes of November 1, 2011 **as amended.** The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Mullin
Commissioner Toohey

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Toohey and seconded by Vice Chairman Inglis approving the bills for December 6, 2011. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Mullin
Commissioner Toohey

Chairman Rich declared said motion carried.

Peter Polcari, the accountant explained that the Department of Community Affairs has asked our housing authority to pass the next 3 resolutions ratifying a late introduction of the State Budget for the years 2010, 2011 and 2012. A discussion was held regarding the matter.

Resolution 2011-12-23 - After discussion a motion was made by Commissioner Toohey and seconded by Vice Chariman Inglis ratifying late introduction of State Budget for 2010. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman English
Commissioner Toohey

Commissioner Mullin

Chairman Rich declared said motion carried.

Resolution 2011-12-24 -After discussion a motion was made by Commissioner Toohey and seconded by Vice Chairman Inglis ratifying late introduction of State Budget for 2011. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Toohey

Commissioner Mullin

Chairman Rich declared said motion carried.

Resolution 2011-12-25- After discussion a motion was made by Commissioner Toohey and seconded by Vice Chairman Inglis ratifying late introduction of State Budget for 2012. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Bentrovato
Vice Chairman Inglis
Commissioner Toohey

Commissioner Mullin

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas reported that Mr. Akselrad was not able to attend and stated that there was nothing to report.

Board Report - Ms. Strater's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None.

Personnel - None.

Building & Grounds - None.

Old Business - None.

Open to Public - None present.

Roberta L. Strater, Director/Secretary

Date Adopted