

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
April 7, 2015

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Vice Chairman Inglis
Commissioner Garzon
Commissioner Kline
Commissioner Picciallo

ABSENT

Commissioner Mullin
Commissioner Toohey

Also attending meeting:

Roberta L. Strater, Executive Director
Lucille Favale, Deputy Executive Director (MCHA)
Jack Wenarsky, Attorney
Peter Polcari, Accountant

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this seventh day of April was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Vice Chairman Inglis and seconded by Commissioner Picciallo approving the Minutes of March 3, 2015. The following votes were cast:

AYES

Chairman Rich
Vice Chairman Inglis
Commissioner Picciallo

ABSTAIN

Commissioner Garzon
Commissioner Kline

NAYS

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Garzon and seconded by Vice Chairman Inglis approving the bills for April 7, 2015. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Garzon		
Commissioner Kline		
Commissioner Picciallo		

Chairman Rich declared said motion carried.

Commissioner Kline inquired why the elevator rehabilitation was listed for the capital fund improvement for 2015. Mr. Peter Polcari stated the Board had approved the Five Year Plan previously and this item was listed as one of the items to be completed.

Resolution 2015-04-07 - A motion was made by Commissioner Picciallo and seconded by Commissioner Garzon amending the Annual Plan - Capital Fund. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Garzon		
Commissioner Kline		
Commissioner Picciallo		

Resolution 2015-04-08 - A motion was made by Commissioner Picciallo and seconded by Vice Chairman Inglis awarding the contract for lawn and property maintenance at John J. Rich Dover Senior Apartments to **Steve's Lawn and Landscaping**. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Garzon		
Commissioner Kline		
Commissioner Picciallo		

Resolution 2015-04-09 - A motion was made by Commissioner Picciallo and seconded by Commissioner Garzon certifying Group Affidavit Form Prescribed by the New Jersey Local Finance Board. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Garzon		
Commissioner Kline		
Commissioner Picciallo		

Report of Legal Counsel - Mr. Wenarsky stated that Mr. Lovas was on vacation and could not attend the meeting. Mr. Lovas informed him that he reviewed the specifications and plans for the interior finishes and carpet replacement package and found all to be in order.

Board Report - Ms. Strater's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - None

Building & Grounds - None

Old Business

Personnel - None

Building & Grounds - None

Ms. Strater stated that the Board received an email to file their financial disclosure form to the State of NJ. If you forgot your password, please contact the Town of Dover, Town Clerk for a new password. If you have any problems, Ms. Tchinchinian will be able to help you.

Motion to Adjourn- All were in favor.

Original Signed By:

Roberta L. Strater, Director/Secretary

5/5/2015

Date Adopted