

Authority Budget of: **ADOPTED COPY**
Dover Housing Authority

State Filing Year

2021

For the Period:

October 1, 2021 to September 30, 2022

www.doverhousing.org
Authority Web Address

ADOPTED COPY
Approved



Division of Local Government Services

2021 AUG20 AM 9:45

2021 (2021-2022) HOUSING AUTHORITY BUDGET

Certification Section

2021 (2021-2022)

**DOVER
HOUSING AUTHORITY BUDGET**

FISCAL YEAR: FROM October 1, 2021 TO September 30, 2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Cwent CPA, RMA Date: 8/16/2021

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Cwent CPA, RMA Date: 10/6/2021

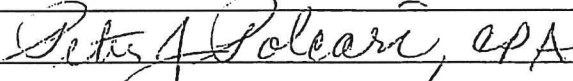
2021 (2021-2022) PREPARER'S CERTIFICATION

DOVER HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Peter J. Polcar, CPA		
Title:	Fee Accountant		
Address:	216 Sollas Court, Ridgewood, NJ 07450		
Phone Number:	201-650-0618	Fax Number:	973-831-6972
E-mail address	polcarifamily@aol.com		

2021 (2021-2022) APPROVAL CERTIFICATION

DOVER HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Dover Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 3rd day of August, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Maria Tchinchinian		
Title:	Executive Director		
Address:	215 E Blackwell Street, Dover, NJ 07801		
Phone Number:	973-361-9445	Fax Number:	973-361-6204
E-mail address	admin@doverhousing.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.doverhousing.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- X A description of the Authority's mission and responsibilities
- X The budgets for the current fiscal year and immediately preceding two prior years
- X The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- X The complete annual audits of the most recent fiscal year and immediately two prior years
- X The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- X Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- X The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- X The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- X A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

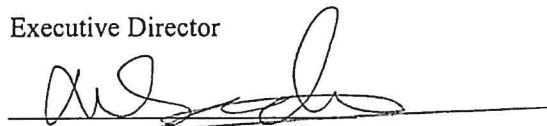
Name of Officer Certifying compliance

Maria Tchinchinian

Title of Officer Certifying compliance

Executive Director

Signature



2021 (2021-2022) HOUSING AUTHORITY BUDGET RESOLUTION 2021-08-21

DOVER HOUSING AUTHORITY

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

WHEREAS, the Annual Budget and Capital Budget for the Dover Housing Authority for the fiscal year beginning October 1, 2021 and ending September 30, 2022 has been presented before the governing body of the Dover Housing Authority at its open public meeting of August 3, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 3,213,716 , Total Appropriations, including any Accumulated Deficit if any, of \$ 3,145,772 and Total Unrestricted Net Position utilized of -0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$70,079 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ -0-; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Dover Housing Authority, at an open public meeting held on August 3, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Dover Housing Authority for the fiscal year beginning October 1, 2021 and ending September 30, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Dover Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on September 7, 2021.


(Secretary's Signature)

8/3/2021
(Date)

Governing Body Member:	Aye	Recorded Vote Nay	Abstain	Absent
Thomas Toohey	X			
James Mullin	X			
Cary Amaro	X			
Mary Washington	X			
Carlos Valencia	X			
Oscar Sierra Manrique				

X

2021 (2021-2022) ADOPTION CERTIFICATION

DOVER HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Dover Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 7th day of, September, 2021.

Officer's Signature:			
Name:	Maria Tchinchinian		
Title:	Executive Director		
Address:	215 E Blackwell Street, Dover, NJ 07801		
Phone Number:	973-361-9445	Fax Number:	973-361-6204
E-mail address	admin@doverhousing.org		

2021 (2021-2022) ADOPTED BUDGET RESOLUTION 2021-09-23

DOVER HOUSING AUTHORITY

FISCAL YEAR: FROM: TO:

WHEREAS, the Annual Budget and Capital Budget/Program for the Dover Housing Authority for the fiscal year beginning October 1, 2021 and ending September 30, 2022 has been presented for adoption before the governing body of the Dover Housing Authority at its open public meeting of September 7, 2021; and

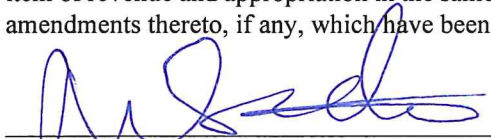
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 3,213,716, Total Appropriations, including any Accumulated Deficit, if any, of \$3,145,772 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$70,079 and Total Unrestricted Net Position planned to be utilized of \$-0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Dover Housing Authority, at an open public meeting held on September 7, 2021 that the Annual Budget and Capital Budget/Program of the Dover Housing Authority for the fiscal year beginning October 1, 2021 and, ending September 30, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

9/7/2021
(Date)

Governing Body Member:	Aye	Nay	Abstain	Absent
Thomas Toohey	X			
James Mullin				X
Cary Amaro	X			
Mary Washington	X			
Carlos Valencia	X			
Oscar Sierra Manrique				X

2021 (2021-2022) HOUSING AUTHORITY BUDGET

Narrative and Information Section

2021 (2021-2022) HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

DOVER AUTHORITY BUDGET

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each *Revenues and Appropriations*. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD).

The FYE 9/30/2022 budget for the Dover Housing Authority is not significantly different from the FYE 9/30/2021 budget. The Housing Authority continues to incorporate fiscally sound policies that allow it to provide decent, safe, and affordable housing to the population it serves. Once again the Authority is budgeting for an increase in surplus for both the Public Housing Management and Housing Choice Voucher Programs while budgeting to “break even” on its ROSS Program which provides additional services to the senior citizens living in its low income housing building. The HA is not expecting any significant changes in revenues except for a minor decrease in Laundry Income based on the prior year actual amount. On the appropriations side the HA is budgeting for certain line items to have changes of more than 10% even though the dollar amounts of those changes are relatively minor. Legal Fees are expected to rise as the Authority hired a new attorney and plans to make changes to some of its policies. Training is expected to decrease as some of the new commissioners have completed the required courses. Maintenance Contract costs are expected to increase mainly because the Authority is anticipating doing additional apartment and carpet cleaning, etc. in the wake of the Pandemic. The HA is not budgeting for extraordinary maintenance in the coming year as most of those costs will be run through the Capital Fund Program. As mentioned above, the Dover Housing Authority will continue to do everything in its power to continue providing excellent services to its tenants in a fiscally sound manner.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **Example would be effect on a recession in the economy on the housing Authority**

While the general economy is currently unstable due to the coronavirus pandemic it is not expected to impact the Authority in a detrimental manner because HUD has continued to provide subsidies and has provided additional funding to help combat the effects the pandemic has had on the seniors and low income families. It also would not affect the Capital Budget as the HA only budgets for capital improvements once the funding is made available from HUD.

2021 (2021-2022) HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

DOVER AUTHORITY BUDGET

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority is not budgeting to use Unrestricted Net Position during the FYE September 30, 2022. The Authority has a significant balance in its pre 2004 Section 8 Administrative Fee Reserves that is available for use should the need arise. The use of such funds is permitted by HUD regulations and would be accomplished through equity transfers if required. The Authority, however, has presented a conservative budget and is not anticipating using Unrestricted Net Position during the coming fiscal year.

4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- **Housing Authorities cannot transfer Unrestricted Net Position** (i.e.: to balance the County/Municipality budget, etc.).

The HA will not be making any "transfers" to the county or municipality. It is, However, budgeting to make the annual required PILOT Payment to the Town as part of its normal operating budget. The funding for this payment comes directly out of operating subsidies provided by HUD.

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

There is no anticipated deficit for the FYE 9/30/22. The balance sheet of the Authority does, however, indicate a net deficit in the most recent audit report. The net deficit is strictly the result of implementing GASB 68 and GASB 75 which required the HA to book Unfunded Pension Liabilities (as participants in the NJ PERS System) and Other Post Employment Benefit (OPEB) Liabilities. These significant liabilities would require to HA to seek additional funds from HUD and/or use Pre 2004 Administrative Fee Reserves to meet future payments if required. In addition, the Authority will have significant future pension savings beginning in 2022 when the payment for an early retirement incentive comes to an end. These funds will then be available for other uses.

HOUSING AUTHORITY CONTACT INFORMATION

AUTHORITY CONTACT INFORMATION

2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Dover Housing Authorities		
Federal ID Number:	22-1914193		
Address:	215 E Blackwell Street		
City, State, Zip:	Dover	NJ	07801
Phone: (ext.)	973-361-9445	Fax:	973-361-6204

Preparer's Name:	Peter J. Polcari, CPA		
Preparer's Address:	216 Sollas Court		
City, State, Zip:	Ridgewood	NJ	07450
Phone: (ext.)	201-650-0618	Fax:	973-831-6972
E-mail:	polcarifamily@aol.com		

Chief Executive Officer:(1)	Maria Tchinchinian, Executive Director		
Phone: (ext.)	973-361-9445	Fax:	973-361-6204
E-mail:	admin@doverhousing.org		

Chief Financial Officer(1)	Cary Amaro, Treasurer		
Phone: (ext.)	973-361-9445	Fax:	973-361-6204
E-mail:	admin@doverhousing.org		

Name of Auditor:	Anthony Giampaolo, CPA		
Name of Firm:	Hymanson, Parnes, & Giampaolo, CPAs		
Address:	467 Middletown-Lincroft Road		
City, State, Zip:	Lincroft	NJ	07738
Phone: (ext.)	732-842-4550	Fax:	732-842-4551
E-mail:	tony@hpgrnj.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

DOVERHOUSING AUTHORITY

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2019 or 2020**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **3**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2019 or 2020**) Transmittal of Wage and Tax Statements: **\$178,149**
- 3) Provide the number of regular voting members of the governing body: **7. However, the Governor's Appointment has not been filled since that position expired on 12/24/2019 so there are only 6 commissioners currently serving.**
- 4) Provide the number of alternate voting members of the governing body: **-0-**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **NO**
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31. 2020 or 2021 deadline has passed 2020 or 2021**) because of their relationship with the Authority file the form as required? **YES**
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO**
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **NO**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **NO**
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor **NO**

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

DOVERHOUSING AUTHORITY

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Salaries are set upon hiring an employee and are typically based on comparable positions at other housing authorities. Annual raises are approved by the Housing Authority's board of Commissioners and are based on merit, standard increases in the industry, and availability of funds. In the case of the Executive Director, the personnel committee reviews her performance and presents its recommendations to the Board. The Executive Director has a formal contract with the HA.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes. The HA paid \$1,701 for Senior Holiday Dinners (in lieu of a holiday party because of the pandemic) and \$104 for food for the volunteers at the covid vaccine clinic.**
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **NO. There was no travel due to the pandemic.**
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel **NO**
 - b. Travel for companions **NO**
 - c. Tax indemnification and gross-up payments **NO**
 - d. Discretionary spending account **NO**
 - e. Housing allowance or residence for personal use **NO**
 - f. Payments for business use of personal residence **NO**
 - g. Vehicle/auto allowance or vehicle for personal use **NO**
 - h. Health or social club dues or initiation fees **NO**
 - i. Personal services (i.e.: maid, chauffeur, chef) **NO**
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES**
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO**
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO**

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

DOVERHOUSING AUTHORITY

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **N/A – Not required for Dover HA**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO**
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO**
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations ? **NO**
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development?
NO

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

DOVER HOUSING AUTHORITY

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Dover Housing Authority																			
For the Period October 1, 2021 to September 30, 2022																			
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Reportable Compensation from Authority (W-2/ 1099)																			
Position																			
Highest Compensated Employee																			
Key Employee																			
Officer																			
Commissioner																			
Former																			
Average Hours per Week Dedicated to Position																			
Name																			
Title																			
Average Hours per Week Dedicated to Position																			
Base Salary/ Stipend																			
Bonus																			
Other (auto allowance, expense account, payment in lieu of health benefits, etc.)																			
Estimated amount of other compensation from the Authority (health benefits, pension, etc.)																			
Total Compensation from Authority																			
Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below																			
Positions held at Other Public Entities Listed in Column O																			
Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O																			
Reportable Compensation from Other Public Entities (W-2/ 1099)																			
Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)																			
Total Compensation All Public Entities																			
1	Thomas Toohy	Chairperson	2 X											NONE					
2	James Mullin	Vice Chairperson	2 X											NONE					
3	Cary Amaro	Treasurer	2 X											NONE					
4	Mary Washington	Commissioner	2 X											NONE					
5	Carlos Valencia	Commissioner	2 X											NONE					
6	Oscar Sierra Manrique	Commissioner	2 X											NONE					
7	Maria Tchinchinian	Executive Director	40		X	X			94,332			32,041	126,373	NONE					126,373
8																			
9																			
10																			
11																			
12																			
13																			
14																			
15																			
Total: \$94,332 \$ - \$ - \$ 32,041 \$ 126,373 \$ - \$ - \$ - \$ 126,373																			

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

For the Period	October 1, 2021	to	Dover Housing Authority	September 30, 2022
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(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Accumulated Liability for Compensated Absences

Dover Housing Authority
 For the Period October 1, 2021 to September 30, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)			
			Approved Labor Agreement	Resolution	Individual Employment Agreement	Agreement
Maria Tchinchinian	107	\$ 23,075		X		
Kathleen McClendon	117	7,619		X		
LaCretia Burgess	53	4,059		X		
Total liability for accumulated compensated absences at beginning of current year		\$ 34,753				

The total Amount Should agree to most recently issued audit report for the Authority

For the Period October 1, 2021 to September 30, 2022
 Dover Housing Authority

If No Shared Services X this Box ☒

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Page N-7

2021 (2022) HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period **October 1, 2021** to **September 30, 2022**
Dover Housing Authority

	<i>FY 2022 Proposed Budget</i>					<i>FY 2021 Adopted Budget</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations		
REVENUES								
Total Operating Revenues	\$ 503,846	\$ -	\$ 2,589,280	\$ -	\$ 3,093,126	\$ 2,955,798	\$ 137,328	4.6%
Total Non-Operating Revenues	4,840	-	35,500	80,250	120,590	120,064	526	0.4%
Total Anticipated Revenues	508,686	-	2,624,780	80,250	3,213,716	3,075,862	137,854	4.5%
APPROPRIATIONS								
Total Administration	193,750	-	280,088	10,250	484,088	476,844	7,244	1.5%
Total Cost of Providing Services	286,604	-	2,305,080	70,000	2,661,684	2,557,679	104,005	4.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	480,354	-	2,585,168	80,250	3,145,772	3,034,523	111,249	3.7%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	480,354	-	2,585,168	80,250	3,145,772	3,034,523	111,249	3.7%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	480,354	-	2,585,168	80,250	3,145,772	3,034,523	111,249	3.7%
ANTICIPATED SURPLUS (DEFICIT)	\$ 28,332	\$ -	\$ 39,612	\$ -	\$ 67,944	\$ 41,339	\$ 26,605	64.4%

Dover Housing Authority

For the Period **October 1, 2021** **to** **September 30, 2022**

F-2

Prior Year Adopted Revenue Schedule

Dover Housing Authority

FY 2021 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments				\$	-
Dwelling Rental	212,796				212,796
Excess Utilities	4,956				4,956
Non-Dwelling Rental					-
HUD Operating Subsidy	230,262				230,262
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher			2,466,758		2,466,758
Total Rental Fees	448,014	-	2,466,758	-	2,914,772
<i>Other Revenue (List)</i>					
Maintenance Charges from Tenants	250				250
Laundry Income from Tenants	4,560				4,560
Cell Tower Revenue	36,216				36,216
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	41,026	-	-	-	41,026
Total Operating Revenues	489,040	-	2,466,758	-	2,955,798
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Capital Funds Used for Operations	1,000				1,000
FSS Grant			35,514		35,514
Ross Grant				79,750	79,750
Type in					-
Type in					-
Type in					-
Other Non-Operating Revenues	1,000	-	35,514	79,750	116,264
<i>Interest on Investments & Deposits</i>					
Interest Earned	3,800				3,800
Penalties					-
Other					-
Total Interest	3,800	-	-	-	3,800
Total Non-Operating Revenues	4,800	-	35,514	79,750	120,064
TOTAL ANTICIPATED REVENUES	\$ 493,840	\$ -	\$ 2,502,272	\$ 79,750	\$ 3,075,862

Appropriations Schedule

Dover Housing Authority
For the Period October 1, 2021 to September 30, 2022

	FY 2022 Proposed Budget				FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations All Operations
OPERATING APPROPRIATIONS							
<i>Administration</i>							
Salary & Wages	83,137		96,593		\$ 179,730	\$ 176,205	\$ 3,525 2.0%
Fringe Benefits	54,432		63,898		118,330	116,265	2,065 1.8%
Legal	6,300		11,700		18,000	8,400	9,600 114.3%
Staff Training	3,000		3,000	3,000	9,000	11,000	(2,000) -18.2%
Travel	1,900		1,900		3,800	4,000	(200) -5.0%
Accounting Fees	21,230		21,230		42,460	39,920	2,540 6.4%
Auditing Fees	5,950		5,950		11,900	11,450	450 3.9%
Miscellaneous Administration*	17,801		75,817	7,250	100,868	109,604	(8,736) -8.0%
Total Administration	193,750	-	280,088	10,250	484,088	476,844	7,244 1.5%
<i>Cost of Providing Services</i>							
Salary & Wages - Tenant Services					-	-	- #DIV/0!
Salary & Wages - Maintenance & Operation					-	-	- #DIV/0!
Salary & Wages - Protective Services					-	-	- #DIV/0!
Salary & Wages - Utility Labor					-	-	- #DIV/0!
Fringe Benefits					-	-	- #DIV/0!
Tenant Services	5,000				5,000	5,000	- 0.0%
Utilities	122,900				122,900	117,800	5,100 4.3%
Maintenance & Operation	101,030				101,030	87,930	13,100 14.9%
Protective Services	4,400				4,400	4,320	80 1.9%
Insurance	41,800				41,800	39,600	2,200 5.6%
Payment in Lieu of Taxes (PILOT)	10,474				10,474	9,995	479 4.8%
Terminal Leave Payments	1,000				1,000	1,000	- 0.0%
Collection Losses					-	-	- #DIV/0!
Other General Expense				70,000	70,000	70,000	- 0.0%
Rents			2,305,080		2,305,080	2,203,284	101,796 4.6%
Extraordinary Maintenance					-	18,750	(18,750) -100.0%
Replacement of Non-Expendible Equipment					-	-	- #DIV/0!
Property Betterment/Additions					-	-	- #DIV/0!
Miscellaneous COPS*					-	-	- #DIV/0!
Total Cost of Providing Services	286,604	-	2,305,080	70,000	2,661,684	2,557,679	104,005 4.1%
Total Principal Payments on Debt Service In Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	- #DIV/0!
Total Operating Appropriations	480,354	-	2,585,168	80,250	3,145,772	3,034,523	111,249 3.7%
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	- #DIV/0!
Operations & Maintenance Reserve					-	-	- #DIV/0!
Renewal & Replacement Reserve					-	-	- #DIV/0!
Municipality/County Appropriation					-	-	- #DIV/0!
Other Reserves					-	-	- #DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	- #DIV/0!
TOTAL APPROPRIATIONS	480,354	-	2,585,168	80,250	3,145,772	3,034,523	111,249 3.7%
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	480,354	-	2,585,168	80,250	3,145,772	3,034,523	111,249 3.7%
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	- #DIV/0!
Other					-	-	- #DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	- #DIV/0!
TOTAL NET APPROPRIATIONS	\$ 480,354	\$ -	\$ 2,585,168	\$ 80,250	\$ 3,145,772	\$ 3,034,523	\$ 111,249 3.7%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 24,017.70 \$ - \$ 129,258.40 \$ 4,012.50 \$ 157,288.60

Prior Year Adopted Appropriations Schedule

Dover Housing Authority

FY 2021 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 81,506		\$ 94,699		\$ 176,205
Fringe Benefits	53,482		62,783		116,265
Legal	2,940		5,460		8,400
Staff Training	3,000		5,500	2,500	11,000
Travel	2,000		2,000		4,000
Accounting Fees	19,960		19,960		39,920
Auditing Fees	5,725		5,725		11,450
Miscellaneous Administration*	21,629		80,725	7,250	109,604
Total Administration	190,242	-	276,852	9,750	476,844
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services					-
Salary & Wages - Maintenance & Operation					-
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor					-
Fringe Benefits					-
Tenant Services	5,000				5,000
Utilities	117,800				117,800
Maintenance & Operation	87,930				87,930
Protective Services	4,320				4,320
Insurance	39,600				39,600
Payment in Lieu of Taxes (PILOT)	9,995				9,995
Terminal Leave Payments	1,000				1,000
Collection Losses					-
Other General Expense				70,000	70,000
Rents			2,203,284		2,203,284
Extraordinary Maintenance	18,750				18,750
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	284,395	-	2,203,284	70,000	2,557,679
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	-
Total Operating Appropriations	474,637	-	2,480,136	79,750	3,034,523
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	474,637	-	2,480,136	79,750	3,034,523
ACCUMULATED DEFICIT					
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	474,637	-	2,480,136	79,750	3,034,523
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 474,637	\$ -	\$ 2,480,136	\$ 79,750	\$ 3,034,523

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 23,731.85	\$ -	\$ 124,006.80	\$ 3,987.50	\$ 151,726.15
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Debt Service Schedule - Principal

Dover Housing Authority

If Authority has no debt X this box

☐

	Fiscal Year Ending in							Total Principal Outstanding
	Adopted Budget Year 2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027	
2007 HMFA BONDS	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 20,000	\$ 95,000
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
TOTAL PRINCIPAL	15,000	15,000	15,000	15,000	15,000	15,000	20,000	-
LESS: HUD SUBSIDY	15,000	15,000	15,000	15,000	15,000	15,000	20,000	95,000
NET PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.			
Bond Rating	Moody's	Fitch	Standard & Poors
	N/A	N/A	N/A
Year of Last Rating	N/A	N/A	N/A
If no Rating type in Not Applicable			

If Authority has no debt X this box

☐

Debt Service Schedule - Interest

Dover Housing Authority

	Adopted Budget Year 2021	Proposed Budget Year 2022	Fiscal Year Ending in					Thereafter	Total Interest Payments Outstanding
			2023	2024	2025	2026	2027		
2007 HMFA BONDS	5,470	4,720	3,970	3,220	2,470	1,720	985		17,085
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
TOTAL INTEREST	5,470	4,720	3,970	3,220	2,470	1,720	985		-
LESS: HUD SUBSIDY	5,470	4,720	3,970	3,220	2,470	1,720	985		17,085
NET INTEREST	-	-	-	-	-	-	-	-	17,085

Net Position Reconciliation

Dover Housing Authority

For the Period

October 1, 2021

to

September 30, 2022

FY 2022 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ (712,685)	\$ -	\$ (107,486)	\$ -	\$ (820,171)
Less: Invested in Capital Assets, Net of Related Debt (1)	444,959				444,959
Less: Restricted for Debt Service Reserve (1)	103,701				103,701
Less: Other Restricted Net Position (1)			3,196		3,196
Total Unrestricted Net Position (1)	(1,261,345)	-	(110,682)	-	(1,372,027)
Less: Designated for Non-Operating Improvements & Repairs					-
Less: Designated for Rate Stabilization					-
Less: Other Designated by Resolution					-
Plus: Accrued Unfunded Pension Liability (1)	264,973		113,559		378,532
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	1,261,504		679,270		1,940,774
Plus: Estimated Income (Loss) on Current Year Operations (2)	19,203		22,136		41,339
Plus: Other Adjustments (attach schedule)					-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	284,335	-	704,283	-	988,618
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	-	-	-	-	-
(4)	\$ 284,335	\$ -	\$ 704,283	\$ -	\$ 988,618

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 24,018 \$ - \$ 129,258 \$ 4,013 \$ 157,289
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021 (2021-2022)

DOVER
HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2021 (2021-2022) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

DOVER HOUSING AUTHORITY

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022


[X]

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Dover Housing Authority, on the 3rd day of August, 2021.

OR

[]

It is hereby certified that the governing body of the _____ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Maria Tchinchinian		
Title:	Executive Director		
Address:	215 E Blackwell Street, Dover, NJ 07801		
Phone Number:	973-361-9445	Fax Number:	973-361-6204
E-mail address	admin@doverhousing.org		

2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

Dover Housing Authority

FISCAL YEAR: FROM: 10/01/2021 TO: 09/30/2022

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

Yes. The Capital Budget is prepared with input from residents of the development affected and the municipal government, when required. It is also approved by HUD as capital fund subsidies are provided to pay for such costs.

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

Yes. It is done in conjunction with HUD engineers and officials. The authority works from a long-term physical needs assessment that was prepared in the past. Even though the plan covers a longer time frame, the HA only budgets capital items for the years in which HUD has approved Capital funds to pay for such costs.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes. As mentioned above, a five-year plan is used to determine which items will be included in the budget. However, the HA only formally budgets capital items for years in which HUD has approved Capital Funds to pay for such costs.

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources)

N/A - The HA will not pay for budgeted capital improvements through any Debt Authorizations. All funding will come from HUD's Capital Fund allocations

5. Have the current capital projects been reviewed and approved by HUD?

Yes. All Capital Fund Budgets are required to be submitted to HUD for approval.

Proposed Capital Budget

Dover Housing Authority

For the Period October 1, 2021 to September 30, 2022

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
See Attached Schedule	\$ 70,079	\$ 70,079				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	70,079	-	-	-	70,079	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 70,079	\$ -	\$ -	\$ -	\$ 70,079	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

**Proposed Capital Budget
Dover Housing Authority**

[illegible]

5 Year Capital Improvement Plan

Dover Housing Authority

For the Period October 1, 2021 to September 30, 2022

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027
<i>Public Housing Management</i>							
See Attached Schedule	\$ 305,218	\$ 70,079	\$ 10,000	\$ 75,908	\$ 76,684	\$ 60,547	\$ 12,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	305,218	70,079	10,000	75,908	76,684	60,547	12,000
<i>Section 8</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Housing Voucher</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Other Programs</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 305,218	\$ 70,079	\$ 10,000	\$ 75,908	\$ 76,684	\$ 60,547	\$ 12,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

For the Period October 1, 2021 to September 30, 2022

[illegible]

5 Year Capital Improvement Plan Funding Sources

Dover Housing Authority
For the Period October 1, 2021 to September 30, 2022

		<i>Funding Sources</i>				
		Estimated Total	Unrestricted Net	Renewal & Replacement	Debt	
		Cost	Position Utilized	Reserve	Authorization	Capital Grants Other Sources
<i>Public Housing Management</i>						
See Attached Schedule	\$	305,218				\$ 305,218
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		305,218	-	-	-	305,218
<i>Section 8</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-	-	-	-	-
<i>Other Programs</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-	-	-	-	-
TOTAL	\$	305,218	\$ -	\$ -	\$ -	\$ 305,218
Total 5 Year Plan per CB-4	\$	305,218				
Balance check			- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources
Dover Housing Authority
For the Period October 1, 2021 to September 30, 2022

[illegible]