

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
August 5, 2014

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell St., Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

ABSENT

Commissioner Garzon

Also attending meeting:

Lucille Favale, Deputy Executive Director (MCHA)
William Lovas, Attorney

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this fifth day of August was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Kline and seconded by Commissioner Picciallo approving the Minutes of July 1, 2014 with the following changes to reflect:

Commissioner Garzon had reviewed the receivables prior to the meeting;

Resolution 2014-07-13 was seconded by Commissioner Picciallo not Vice Commissioner Picciallo; and

Commissioner Kline inquired if the Authority could receive additional housing choice vouchers during the discussion of the State Budget for 2015. The following votes were cast:

AYES

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin

ABSTAIN

NAYS

Commissioner Picciallo
Commissioner Toohey

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Kline and seconded Vice Chairman Inglis approving the bills for August 5, 2014. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Commissioner Kline would like staff to contact TruGreen to ask why we still have geese on the property when they are applying goose deterrent. Commissioner Kline would like to know if there are State regulations for spraying close to the river. Commissioner Toohey stated that there is a certain amount of feet from the river that they can spray. Staff will contact TruGreen for information.

Resolution 2014-08-14 - A motion was made by Commissioner Mullin and seconded by Commissioner Picciallo Awarding Contract for Stand-by Emergency Generator Installation and underground Storage Tank Removal at John J. Rich Dover Senior Apartments. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Commissioner Kline requested a bid tabulation be attached to the resolution. She stated she has requested this in the past.

Financial Statements- No comments

Report of Legal Counsel - Mr. Lovas reported that he reviewed the bids for the generator replacement project and discussed the project with Ms. Tchinchinian and Bill Hodges, Engineer from LAN Associates. Mr. Lovas also stated that he reviewed the revised lease for the

tenants. All was in order.

Board Report - Ms. Strater's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - Commissioner Kline asked about the employee interviews and why we are not able to hire someone. Ms. Favale stated that we have not found someone that meets the requirements. We will continue interviewing applicants. Commissioner Kline suggested we not require a Spanish speaking person. Ms. Favale stated that it is not a requirement, it would be beneficial to the office.

Building & Grounds - Chairman Rich stated that the new fence looks like it has paint on it. Commissioner Toohey and Commissioner Mullin said they would look at it following the meeting.

Old Business - None

Original Signed By:

Roberta L. Strater, Director/Secretary

9/2/2014

Date Adopted