

HOUSING AUTHORITY OF THE TOWN OF DOVER  
MINUTES OF THE REGULAR MEETING  
November 3, 2014

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich  
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Rich called the meeting to order  
at 4:30 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

Chairman Rich  
Commissioner Garzon  
Vice Chairman Inglis  
Commissioner Mullin  
Commissioner Picciallo  
Commissioner Toohey

**ABSENT**

Commissioner Kline

**Also attending meeting:**

Roberta L. Strater, Executive Director  
Maria Tchinchinian, Deputy Executive Director  
William Lovas, Attorney

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this third day of November was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Vice Chairman Inglis and seconded by Chairman Rich approving the Minutes of October 7, 2014. The following votes were cast:

**AYES**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Mullin  
Commissioner Toohey

**ABSTAIN**

Commissioner Garzon  
Commissioner Picciallo

**NAYS**

Chairman Rich declared said motion carried.

**Receivables** - A motion was made by Commissioner Garzon and seconded by Vice Chairman Inglis approving the bills for November 3, 2014. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Resolution 2014-11-18** - A motion was made by Vice Chairman Inglis and seconded by Commissioner Picciallo Approving Meeting Dates for 2015. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Commissioner Mullin inquired why we are using an architect for design services for the interior wall and carpet replacement. Ms. Strater explained there are specifications for removing wall paper and also carpet design and the staff is not experts in this field. There was discussion among the Board and most members felt it was necessary to have an architect.

**Resolution 2014-11-19** - A motion was made by Commissioner Garzon and seconded by Vice Chairman Inglis Awarding the Architectural Design Services For Interior Wall Finishes and Carpet Replacement to LAN Associates. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		Commissioner Mullin
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Resolution 2014-11-20** - A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey Adopting the State Budget for 2015. The following votes were cast:

The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Rich  
Commissioner Garzon  
Vice Chairman Inglis  
Commissioner Mullin  
Commissioner Picciallo  
Commissioner Toohey

Chairman Rich declared said motion carried.

**Report of Legal Counsel** - Mr. Lovas reported that we are going out to re-bid the generator project on November 13, 2014. He will be attending the bid opening.

**Board Report** - Ms. Strater's report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** - None

**Personnel** - None

**Building & Grounds** - Chairman Rich noted that the mums looked very good this year and bloomed very well.

**Old Business**

**Personnel** - Commissioner Mullin thanked Ms. Strater for her very informative report on the Housing Authority insurance package. He stated the Housing Authority appears to have the best options. Commissioner Mullin questioned the high premium cost for Worker's Compensation insurance. Commissioner Picciallo stated it was based on industry. Commissioner Mullin requested additional information regarding the Worker's Compensation insurance premium for the next Board meeting.

**Building & Grounds** - None

**Motion to Adjourn**- All were in favor.

Original Signed By:

Roberta L. Strater, Director/Secretary

12/2/2014  
Date Adopted