

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**September 6, 2016**

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Rich called the meeting to order at 4:30 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

Chairman Rich  
Commissioner Garzon (Arrived at 4:41pm)  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Mullin  
Commissioner Picciallo  
Commissioner Toohey

**ABSENT**

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
William Lovas, Attorney  
Peter Polcari, Accountant

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this sixth day of September was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Commissioner Kline and seconded by Commissioner Toohey approving the Minutes of August 2, 2016. The following votes were cast:

**AYES**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Kline  
Commissioner Picciallo  
Commissioner Toohey

**ABSTAIN**

Commissioner Mullin

**NAYS**

Chairman Rich declared said motion carried.

**Receivables** - A motion was made by Vice Chairman Inglis and seconded by Commissioner Toohey approving the bills for September 6, 2016.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

The Board discussed the State Budget for 2017 and Mr. Polcari answered a couple of questions in regards to Health Benefits and Employee Benefits.

**Resolution 2016-09-18-** After discussion a motion was made by Commissioner Toohey and seconded by Commissioner Picciallo Approving the State Budget for 2017.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Resolution 2016-09-19-** A motion was made by Commissioner Toohey and seconded by Commissioner Picciallo ratifying late introduction of State Budget for 2017.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

**Report of Legal Counsel** - Mr. Lovas stated that everything has been quiet and peaceful. There are no issues at this time.

**Board Report** - Ms. Tchinchinian's report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** - Ms. Tchinchinian discussed a new program that is now available for senior services. Also, there is an apartment turnover as a tenant passed away.

**Personnel** - The Board discussed that the Personnel Committee will be reviewing possible changes to Personnel Policy.

**Building & Grounds** - The Board discussed two areas in parking lot drains that need to be repaired. Also, the Board discussed replacing the shed in the future. Ms. Tchinchinian will ask Town if permit would be needed for a new shed.

**Old Business**

**Building & Grounds-** Also, Ms. Tchinchinian explained that no one from cablevision has come to repair cable as of yet.

**Motion to Adjourn-** All were in favor.

Original Signed By:

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Maria Tchinchinian, Director/Secretary

10/4/2016

\_\_\_\_\_  
Date Adopted