

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
November 1, 2016

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Vice Chairman Inglis
Commissioner Garzon
Commissioner Kline
Commissioner Mullin (Arrived at 4:31pm)
Commissioner Picciallo

ABSENT

Commissioner Toohey

Also attending meeting:

Maria Tchinchinian, Executive Director
William Lovas, Attorney
Peter Polcari, Accountant

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this first day of November was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Vice Chairman Inglis and seconded by Commissioner Kline approving the Minutes of October 4, 2016.

The following votes were cast:

AYES

Chairman Rich
Vice Chairman Inglis
Commissioner Kline

ABSTAIN

Commissioner Garzon
Commissioner Mullin
Commissioner Picciallo

NAYS

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Garzon and seconded by Vice Chairman Inglis approving the bills for November 1, 2016.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		

Chairman Rich declared said motion carried.

Resolution 2016-11-21- A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin Adopting the State Budget for 2017.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		

Chairman Rich declared said motion carried.

Resolution 2016-11-22- A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin Awarding Contract for Snow Plowing Services to Steve's Lawn & Landscaping Service, Inc.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		

Chairman Rich declared said motion carried.

Resolution 2016-11-23- A motion was made by Commissioner Picciallo and seconded by Commissioner Mullin Awarding Cleaning Service Contract to Sparkle Clean RCC Imperial LLC.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		

Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas stated there had been some activity as an individual had made an Open Records Act request. Mr. Lovas explained that they requested Closed Session minutes and there were two for the time period requested. The session minutes were innocuous he stated therefore they were sent to the gentlemen as requested. The fee was waived that is normally charged for an Open Records Act request.

Board Report - Ms. Tchinchinian's report is attached to the minutes.

New Business

Report of Committees:

Personnel - Commissioner Kline discussed that the Personnel Committee was given an abstract with some points that need to be updated. Commissioner Kline will review it and ask Mr. Lovas to review all changes and then bring it to the Board.

Building & Grounds - Ms. Tchinchinian stated that the potholes were repaired on the property and they will be completed this week. Also we have not seen any more geese on property since temporary fence was put up.

Old Business

Commissioner Mullin requested that the meeting date resolution changes be sent to the Board members that were not available at the last meeting.

Motion to Adjourn- All were in favor.

Original Signed By:

Maria Tchinchinian, Director/Secretary

12/6/2016

Date Adopted