

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**June 5, 2017**

**TIME:** 4:30 P.M.

**PLACE:** Housing Authority of the Town of Dover, John J. Rich  
Senior Apartments, 215 E. Blackwell Street, Dover, New  
Jersey

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Vice Chairman Inglis called the meeting to order  
at 4:30 P.M.

**ROLL CALL:** Chairman Rich requested that the roll be called.

**PRESENT**

Chairman Rich  
Commissioner Garzon (Arrived at 4:40pm)  
Vice Chairman Inglis  
Commissioner Mullin  
Commissioner Picciallo

**ABSENT**

Commissioner Kline  
Commissioner Toohey

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
William Lovas, Attorney  
Peter Polcari, Accountant

**Public Notice** - I hereby announce and state that adequate notice of this meeting being held on this fifth day of June was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

**Minutes** - A motion was made by Commissioner Picciallo and seconded by Vice-Chairman Inglis approving the Minutes of May 2, 2017. The following votes were cast:

**AYES**

Chairman Rich  
Vice Chairman Inglis  
Commissioner Picciallo

**ABSTAIN**

Commissioner Mullin

**NAYS**

Chairman Rich declared said motion carried.

**Minutes of Confidential Closed Session (April 4, 2017)**- A motion was made by Commissioner Picciallo and seconded by Vice-Chairman Inglis approving the Confidential Closed Session Minutes of April 4, 2017. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich Vice Chairman Inglis Commissioner Mullin Commissioner Picciallo		

Chairman Rich declared said motion carried.

**Receivables** - A motion was made by Vice-Chairman Inglis and seconded by Commissioner Picciallo approving the bills for June 5, 2017. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich Vice Chairman Inglis Commissioner Mullin Commissioner Picciallo		

Chairman Rich declared said motion carried.

The Board discussed the State Budget for 2018 and Mr. Polcari answered a couple of questions in regards to the budget for next year.

**Resolution 2017-06-11-** After discussion a motion was made by Commissioner Picciallo and seconded by Commissioner Garzon Approving the State Budget for 2018.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich Commissioner Garzon Vice Chairman Inglis Commissioner Mullin Commissioner Picciallo		

Chairman Rich declared said motion carried.

The Board discussed continuing to contract with NORWESCAP for the Family Self Sufficiency Program.

**Resolution 2017-06-12-** After discussion a motion was made by Commissioner Picciallo and seconded by Vice-Chairman Inglis awarding the Contract to NORWESCAP for the Family Self Sufficiency Program.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich Commissioner Garzon		

Vice Chairman Inglis  
Commissioner Mullin  
Commissioner Picciallo

Chairman Rich declared said motion carried.

**Resolution 2017-06-13-** A motion was made by Commissioner Picciallo and seconded by Commissioner Garzpm Awarding Contract For The HQS Inspections and UPCS Inspections to the Passaic Affordable Housing Coalition.

The following votes were cast:

<b><u>AYES</u></b>	<b><u>ABSTAIN</u></b>	<b><u>NAYS</u></b>
Chairman Rich Commissioner Garzon Vice Chairman Inglis Commissioner Mullin Commissioner Picciallo		

Chairman Rich declared said motion carried.

**Report of Legal Counsel** - Mr. Lovas explained a letter was drawn for a tenant that had a pest control issue and a Cease and Desist was sent out to tenant.

**Board Report** - Ms. Tchinchinian's report is attached to the minutes.

**New Business**

**Report of Committees:**

**Tenant Relations** - None

**Personnel** - Discussed the return of an employee from sick leave.

**Building & Grounds** - Discussed situation with pest control in building and controlling it from spreading. Office is working with Viking Pest Control to ensure no additional issues.

**Old Business**

**None**

**Motion to Adjourn-** All were in favor.

Original Signed By:

\_\_\_\_\_  
Maria Tchinchinian, Director/Secretary

7/5/2017

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Date Adopted