

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
May 1, 2018

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Commissioner Garzon
Commissioner Kline
Commissioner Inglis (present via telephone)
Commissioner Mullin
Commissioner Picciallo
Vice Chairman Toohey

ABSENT

Also attending meeting:

Maria Tchinchinian, Executive Director
William Lovas, Attorney
Peter Polcari, Accountant
Noah Freiberg, Developer
Lindsey Samsi, Assistant Developer

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this first day of May was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Open To The Public- Noah Freiberg and Lindsey Samsi from Penrose Bricks & Mortor/Heart & Soul presented at the meeting in regards to their projects that are being developed in the Town of Dover. They made a request to the Housing Authority to consider the possibility of converting 8 Housing Choice Vouchers to Project Based Vouchers that can be utilized in one of their developments.

Minutes - A motion was made by Commissioner Picciallo and seconded by Vice Chairman Toohey approving the Minutes of April 3, 2018.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich	Commissioner Garzon	
Commissioner Kline	Commissioner Inglis	
Commissioner Picciallo	Commissioner Mullin	
Vice Chairman Toohey		

Chairman Rich declared said motion carried.

Receivables - A motion was made by Commissioner Garzon and seconded by Commissioner Picciallo approving the bills for May 1, 2018. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Commissioner Kline		
Commissioner Inglis		
Commissioner Mullin		
Commissioner Picciallo		
Vice Chairman Toohey		

Chairman Rich declared said motion carried.

Resolution 2018-05-11- A motion was made by Vice Chairman Toohey and seconded by Commissioner Picciallo approving the implementation of the Smoke Free Policy at John J. Rich Dover Senior Apartments, effective July 31, 2018. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Commissioner Kline		
Commissioner Inglis		
Commissioner Mullin		
Commissioner Picciallo		
Vice Chairman Toohey		

Chairman Rich declared said motion carried.

Resolution 2018-05-12- A motion was made by Commissioner Garzon and seconded by Vice Chairman Toohey awarding the contract for removal of existing shed at the John J. Rich Dover Senior Apartments. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Commissioner Kline		
Commissioner Inglis		
Commissioner Mullin		
Commissioner Picciallo		
Vice Chairman Toohey		

Chairman Rich declared said motion carried.

Resolution 2018-05-13- A motion was made by Vice Chairman Toohey and seconded by Commissioner Picciallo awarding the contract for new shed at the John J. Rich Dover Senior Apartments.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Commissioner Garzon		
Commissioner Kline		
Commissioner Inglis		
Commissioner Mullin		
Commissioner Picciallo		
Vice Chairman Toohey		

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas stated there was an OPRA Request for information on salaries at the Housing Authority. The information was supplied once they sent the official OPRA request form.

Board Report - Ms. Tchinchinian's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - None

Building & Grounds - None

Old Business

None

Motion to Adjourn- All were in favor.

Maria Tchinchinian, Director/Secretary

Date Adopted