

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
April 6, 2021

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via “Conference Call” Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

SALUTE TO THE FLAG

CALL TO ORDER: The meeting was called to order at 4:30 P.M.

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Valencia

ABSENT

Commissioner Sierra

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

Public Notice – I hereby announce and state that adequate notice of this regular meeting being held on this sixth day of April was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. “Open Public Meetings Act.”

Chairman Toohey read adequate notice to the Public.

Minutes – A motion was made by Chairman Toohey and seconded by Commissioner Valencia approving the Meeting Minutes of March 2, 2021. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Valencia

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Receivables – After discussion a motion was made by Chairman Toohey and seconded by Vice Chairman Mullin approving the bills for April 2021. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Treasurer Amaro Commissioner Washington Commissioner Valencia		

Chairman Toohey declared said motion carried.

Report of Financial Statements- Mr. Polcari discussed the Housing Authority appears to be on track with budget.

Report of Legal Counsel – Mr. Manfredi did not have a report tonight. He was welcomed by Board of Commissioners.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – A tenant passed away from COVID19

Personnel – None

Building & Grounds – Chairman Toohey went over building and grounds items

Resolution 2021-04-11- After discussion a motion was made by Vice Chairman Mullin and seconded by Treasurer Amaro awarding contract for air duct cleaning at the John J. Rich Dover Senior Apartments. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Treasurer Amaro Commissioner Washington Commissioner Valencia		

Chairman Toohey declared said motion carried.

Resolution 2021-04-12- After discussion a motion was made by Vice Chairman Mullin and seconded by Treasurer Amaro Awarding Contract for Lawn & Property Maintenance for John J. Rich Senior Apartments. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Treasurer Amaro Commissioner Washington Commissioner Valencia		

Chairman Toohey declared said motion carried.

Resolution 2021-04-13- After discussion a motion was made by Vice Chairman Mullin and seconded by Treasurer Amaro Awarding Contract for Software Services. The following votes were cast:

AYES
Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Valencia

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Old Business: None

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- All were in favor. Meeting ended at 5 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

5/4/2021

Date Adopted