

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
July 5, 2022

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via “Conference Call” Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

SALUTE TO THE FLAG

CALL TO ORDER: The meeting was called to order at 4:33 P.M.

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina (Arrived at 4:55pm)

ABSENT

Commissioner Sierra

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

Public Notice – I hereby announce and state that adequate notice of this regular meeting being held on this fifth day of July was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. “Open Public Meetings Act.”

Chairman Toohey read adequate notice to the Public.

Minutes – A motion was made by Vice Chairman Mullin and seconded by Chairman Toohey approving the Meeting Minutes of June 6, 2022. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Payment of Bills – A motion was made by Chairman Toohey and seconded by Vice Chairman Mullin approving the bills for July 2022. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

Chairman Toohey declared said motion carried.

Report of Financial Statements- Mr. Polcari discussed the financial statements.

Report of Legal Counsel – Mr. Manfredi's discussed the resolutions for this month.

Board Report – Ms. Tchinchinian's report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – Discussed Turnovers in the building

Personnel – Vice Chairman Mullin discussed Executive Director Performance Appraisal.

Building & Grounds- Chairman Toohey reviewed all the projects and repairs to the building on the ED Report.

Resolution 2022-07-13- After discussion a motion was made by Vice Chairman Mullin and seconded by Chairman Toohey Approving and Authorizing the Memorandum of Understanding Enabling Participation in the Morris County Coordinated Entry Project. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

Resolution 2022-07-14- After discussion a motion was made by Vice Chairman Mullin and seconded by Commissioner Washington Approving the State Budget for 2023. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

Resolution 2022-07-15- After discussion a motion was made by Vice Chairman Mullin and seconded by Commissioner Washington Approving and Authorizing the Award of Contract for the Purchase of Kitchen Appliances. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

Old Business: None

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- Motion was made Vice Chairman Mullin and Seconded by Commissioner Washington. All were in favor. Meeting ended at 5:45 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

8/2/2022

Date Adopted