

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**August 2, 2022**

**TIME:** 4:30 P.M.

**PLACE:** Virtual Meeting was held via "Conference Call" Meeting Platform.  
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

**SALUTE TO THE FLAG**

**CALL TO ORDER:** The meeting was called to order at 4:42 P.M.

**ROLL CALL:** Chairman Toohey requested that the roll be called.

**PRESENT**

Chairman Toohey  
Treasurer Amaro  
Commissioner Washington  
Commissioner Munoz Reina

**ABSENT**

Vice Chairman Mullin

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
Joseph Manfredi, Attorney

**Public Notice** – I hereby announce and state that adequate notice of this regular meeting being held on this second day of August was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Chairman Toohey read adequate notice to the Public.

**Minutes** – A motion was made by Commissioner Washington and seconded by Chairman Toohey approving the Meeting Minutes of July 5, 2022. The following votes were cast:

**AYES**

Chairman Toohey  
Treasurer Amaro  
Commissioner Washington  
Commissioner Munoz Reina

**ABSTAIN**

**NAYS**

Chairman Toohey declared said motion carried.

**Payment of Bills** – A motion was made by Chairman Toohey and seconded by Commissioner Washington approving the bills for August 2022. The following votes were cast:

**AYES**

Chairman Toohey  
Treasurer Amaro

**ABSTAIN**

**NAYS**

Commissioner Washington  
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

**Report of Financial Statements-** Board received Financial Statements and had no questions.

**Report of Legal Counsel** – Mr. Manfredi's reported in Closed Session.

**Board Report** – Ms. Tchinchinian's report is attached to the minutes.

**New Business-**

**Report of Committees:**

**Tenant Relations** – Discussed Turnovers in the building

**Personnel** – Items will be discussed in Closed Session

**Building & Grounds-** Chairman Toohey reviewed all the projects and repairs to the building on the ED Report.

**Resolution 2022-08-16-** After discussion a motion was made by Commissioner Washington and seconded by Treasurer Amaro Approving and Authorizing the Memorandum of Understanding With the Morris County Organization For Hispanic Affairs Enabling Participation In The Low-Income Home Energy Assistance Program. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Treasurer Amaro  
Commissioner Washington  
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

**Old Business:**

**Confidential Closed Session (August 2, 2022)-** A motion was made by Commissioner Washington and seconded by Chairman Toohey to enter Confidential Closed Session on August 2, 2022 at 4:58pm to discuss matters of attorney-client privilege. All were in favor.

A motion was made by Commissioner Washington and seconded by Commissioner Munoz Reina to return to Open Session at 5:08pm. All were in favor.

**Open to the Public:** No one from the public on the meeting call

**Motion to Adjourn-** Motion was made Commissioner Washington and Seconded by Chairman Toohey. All were in favor. Meeting ended at 5:10 P.M.

Original Signed By:

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Maria Tchinchinian, Director/Secretary

11/7/2022

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Date Adopted