

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
March 7, 2023

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via "Conference Call" Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

CALL TO ORDER: The meeting was called to order at 4:31 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: The Attorney, Mr. Manfredi, requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Munoz Reina (Arrived at 4:41 pm)
Commissioner Kline

ABSENT

Treasurer Amaro

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

READING OF OPMA NOTICE: Adequate notice of this meeting of the Board of Commissioners of the Housing Authority of the Town of Dover was given in accordance with the New Jersey Open Public Meetings Act by providing the time, date, and location of the meeting via: (1) publication in the Star Ledger, the Daily Record, and the Citizen of Morris County on or about December 30, 2022; (2) posting on the bulletin board at the John J. Rich Senior Apartments on December 30, 2022 ; and (3) filing with the Town Clerk on March 3, 2023. In addition, dial-in information was posted to the Housing Authority website on March 3, 2023.

Chairman Toohey read adequate notice to the Public.

Minutes- Subsequent to an initial discussion, and unanimous approval of the minutes of February 7, 2023, Commissioner Munoz' Reina joined the meeting. At that time a motion was made to amend the Board's prior approval of the minutes. The motion to amend the minutes indicated that Commissioner Munoz Reina abstained on Resolution 2022-02-04. This motion to amend the approval of the minutes was made by Commissioner Kline and seconded by Chairman Toohey thereby approving the Meeting Minutes of February 7, 2023. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Payment of Bills – After discussion, a motion was made by Chairman Toohey and seconded by Commissioner Washington approving the bills for March 2023. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Kline

*Commissioner Munoz Reina was not yet on the call to vote on the bills for March 2023.

Chairman Toohey declared said motion carried.

Report of Financial Statements – Board received Financial Statements and Mr. Polcari answered questions pertaining to report.

Report of Legal Counsel – Mr. Manfredi reviewed the month and advised on the resolutions on the agenda.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – No information to report

Personnel – No information to report

Building & Grounds- Items on ED Report were reviewed by Committee

Resolution 2023-03-11 After discussion a motion was made by Vice Chairman Mullin and seconded by Commissioner Washington Approving and Authorizing the Award of Contract for Lawn and Property Maintenance. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

Chairman Toohey declared said motion carried.

Old Business: Ms. Tchinchinian mentioned the Town of Dover listed our meeting dates on their bulletin.

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- Motion was made by Commissioner Kline and Seconded by Vice Chairman Mullin. All were in favor. Meeting ended at 4:52 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

4/4/2023

Date Adopted