

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
May 2, 2023

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via “Conference Call” Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

CALL TO ORDER: The meeting was called to order at 4:31 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Kline

ABSENT

Treasurer Amaro
Commissioner Munoz Reina

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Anthony Giampaolo, Auditor

READING OF OPMA NOTICE: Adequate notice of this meeting of the Board of Commissioners of the Housing Authority of the Town of Dover was given in accordance with the New Jersey Open Public Meetings Act by providing the time, date, and location of the meeting via: (1) publication in the Star Ledger, the Daily Record, and the Citizen of Morris County on or about December 30, 2022; (2) posting on the bulletin board at the John J. Rich Senior Apartments on December 30, 2022 ; and (3) filing with the Town Clerk on April 25, 2023. In addition, dial-in information was posted to the Housing Authority website on April 25, 2023.

Chairman Toohey read adequate notice to the Public.

Resolution 2023-04-12- Anthony Giampaolo, the Auditor discussed FYE 9/30/2022. After discussion a motion was made by Commissioner Washington and seconded by Vice Chairman Mullin certifying Group Affidavit Form Prescribed by the New Jersey Local Finance Board. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Kline

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Minutes- After discussion a motion was made by Chairman Toohey and seconded by Commissioner Washington approving the Meeting Minutes of April 4, 2023. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Kline

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Payment of Bills – After discussion, a motion was made by Chairman Toohey and seconded by Vice Chairman Mullin approving the bills for May 2023.

The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Commissioner Washington Commissioner Kline		

Chairman Toohey declared said motion carried.

Report of Financial Statements – Board received Financial Statements

Report of Legal Counsel – Mr. Manfredi reviewed the month and advised on the resolutions on the agenda and procurement with bids.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – No information to report

Personnel – No information to report

Building & Grounds- Items on ED Report were reviewed by Committee

Resolution 2023-05-14- After discussion a motion was made by Chairman Toohey and seconded by Commissioner Kline to Carry this Resolution 2023-05-14 until the June 5, 2023 Meeting. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Commissioner Washington Commissioner Kline		

Chairman Toohey declared said motion carried.

Resolution 2023-05-15- After discussion a motion was made by Commissioner Kline and seconded by Commissioner Washington Approving and Authorizing the Award of Contract for the Parking Lot Repaving. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Commissioner Washington Commissioner Kline		

Chairman Toohey declared said motion carried.

Resolution 2023-05-16- After discussion a motion was made by Commissioner Kline and seconded by Commissioner Washington Approving and Authorizing the Rejection of All Bids for the Interior Finish Upgrades. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Kline

Chairman Toohey declared said motion carried.

Old Business: None

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- Motion was made by Chairman Toohey and Seconded by Vice Chairman Mullin. All were in favor. Meeting ended at 6:22 P.M.

Maria Tchinchinian, Director/Secretary

Date Adopted