

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
September 5, 2023

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via “Conference Call” Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

CALL TO ORDER: The meeting was called to order at 4:32 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina (Arrived at 4:34 pm)
Commissioner Kline

ABSENT

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

READING OF OPMA NOTICE: Adequate notice of this meeting of the Board of Commissioners of the Housing Authority of the Town of Dover was given in accordance with the New Jersey Open Public Meetings Act by providing the time, date, and location of the meeting via: (1) publication in the Star Ledger, the Daily Record, and the Citizen of Morris County on or about December 30, 2022; (2) posting on the bulletin board at the John J. Rich Senior Apartments on December 30, 2022 ; and (3) filing with the Town Clerk on August 31, 2023. In addition, dial-in information was posted to the Housing Authority website on August 31, 2023.

Chairman Toohey read adequate notice to the Public.

Minutes- After discussion a motion was made by Commissioner Kline and seconded by Chairman Toohey approving the Meeting Minutes of August 1, 2023. The following votes were cast:

AYES

Chairman Toohey
Treasurer Amaro
Commissioner Washington
Commissioner Kline

ABSTAIN

Vice Chairman Mullin

NAYS

*Commissioner Munoz Reina was not yet on the call to vote on the Minutes for August 2023.

Chairman Toohey declared said motion carried.

Payment of Bills – After discussion, a motion was made by Commissioner Kline and seconded by Commissioner Washington approving the bills for September 2023. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

Chairman Toohey declared said motion carried.

Report of Financial Statements – Board received Financial Statements.

Report of Legal Counsel – Mr. Manfredi reviewed matters that were pertaining to legal issues.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – No information to report

Personnel – No information to report

Building & Grounds- Items on ED Report were reviewed by Committee

Finance Committee- 3rd CD will be opened this month as discussed.

Resolution 2023-09-21- After discussion a motion was made by Vice Chairman Mullin and seconded by Commissioner Kline Approving and Authorizing the Award of Contract for Air Duct Cleaning. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

Chairman Toohey declared said motion carried.

Resolution 2023-09-22- After discussion a motion was made by Commissioner Kline and seconded by Commissioner Washington Awarding a contract to replace the Exterior Maintenance Room Door. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

Chairman Toohey declared said motion carried.

Resolution 2023-09-23- After discussion a motion was made by Chairman Toohey and seconded by Commissioner Washington Adopting the State Budget for 2023- 2024. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

Chairman Toohey declared said motion carried.

Old Business: None

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- Motion was made by Commissioner Kline and Seconded by Commissioner Vice Chairman Mullin. All were in favor. Meeting ended at 5:16 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

10/3/2023

Date Adopted