

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**October 3, 2023**

**TIME:** 4:30 P.M.

**PLACE:** Virtual Meeting was held via “Conference Call” Meeting Platform.  
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

**CALL TO ORDER:** The meeting was called to order at 4:40 P.M.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Chairman Toohey requested that the roll be called.

**PRESENT**

Chairman Toohey  
Vice Chairman Mullin  
Commissioner Washington  
Commissioner Kline

**ABSENT**

Treasurer Amaro  
Commissioner Munoz Reina

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
Joseph Manfredi, Attorney

**READING OF OPMA NOTICE:** Adequate notice of this meeting of the Board of Commissioners of the Housing Authority of the Town of Dover was given in accordance with the New Jersey Open Public Meetings Act by providing the time, date, and location of the meeting via: (1) publication in the Star Ledger, the Daily Record, and the Citizen of Morris County on or about December 30, 2022; (2) posting on the bulletin board at the John J. Rich Senior Apartments on December 30, 2022 ; and (3) filing with the Town Clerk on September 29, 2023. In addition, dial-in information was posted to the Housing Authority website on September 29, 2023.

Chairman Toohey read adequate notice to the Public.

**Minutes-** After discussion a motion was made by Commissioner Kline and seconded by Commissioner Washington approving the Meeting Minutes of September 5, 2023. The following votes were cast:

**AYES**

Chairman Toohey  
Vice Chairman Mullin  
Commissioner Washington  
Commissioner Kline

**ABSTAIN**

**NAYS**

Chairman Toohey declared said motion carried.

**Payment of Bills** – After discussion, a motion was made by Commissioner Kline and seconded by Commissioner Washington approving the bills for October 2023. The following votes were cast:

**AYES**

Chairman Toohey  
Vice Chairman Mullin  
Commissioner Washington  
Commissioner Kline

**ABSTAIN**

**NAYS**

Chairman Toohey declared said motion carried.

**Report of Financial Statements** – Board received Financial Statements.

**Report of Legal Counsel** – Mr. Manfredi reviewed matters that were pertaining to legal issues.

**Board Report** – Ms. Tchinchinian’s report is attached to the minutes.

**New Business-**

**Report of Committees:**

**Tenant Relations** – No information to report

**Personnel** – Members congratulated Personnel on job well done with anniversary picnic

**Building & Grounds-** Committee discussed the grounds looking well for anniversary picnic

**Finance Committee-** No information to report

**Resolution 2023-10-24-** After discussion a motion was made by Commissioner Kline and seconded by Commissioner Washington approving the Meeting Dates for 2024. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin  
Commissioner Washington  
Commissioner Kline

Chairman Toohey declared said motion carried.

**Resolution 2023-10-25-** After discussion a motion was made by Commissioner Kline and seconded by Commissioner Washington Awarding Contract for Snow Plowing Services to Lawn X. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin  
Commissioner Washington  
Commissioner Kline

Chairman Toohey declared said motion carried.

**Old Business:** None

**Open to the Public:** No one from the public on the meeting call

**Motion to Adjourn-** Motion was made by Commissioner Kline and Seconded by Commissioner Washington. All were in favor. Meeting ended at 5:04 P.M.

Original Signed By:

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Maria Tchinchinian, Director/Secretary

12/5/2023

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Date Adopted