

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
December 5, 2023

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via “Conference Call” Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

CALL TO ORDER: The meeting was called to order at 4:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Kline
Commissioner Munoz Reina

ABSENT

Treasurer Amaro

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

READING OF OPMA NOTICE: Adequate notice of this meeting of the Board of Commissioners of the Housing Authority of the Town of Dover was given in accordance with the New Jersey Open Public Meetings Act by providing the time, date, and location of the meeting via: (1) publication in the Star Ledger, the Daily Record, and the Citizen of Morris County on or about December 30, 2022; (2) posting on the bulletin board at the John J. Rich Senior Apartments on December 30, 2022 ; and (3) filing with the Town Clerk on December 1, 2023. In addition, dial-in information was posted to the Housing Authority website on December 1, 2023.

Chairman Toohey read adequate notice to the Public.

Minutes for October 3, 2023- After discussion a motion was made by Commissioner Kline and seconded by Vice Chairman Mullin approving the Meeting Minutes of October 3, 2023. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Kline

ABSTAIN

Commissioner Munoz Reina

NAYS

Chairman Toohey declared said motion carried.

Minutes for November 6, 2023- After discussion a motion was made by Commissioner Kline and seconded by Chairman Toohey approving the Meeting Minutes of November 6, 2023. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Commissioner Kline
Commissioner Munoz Reina

ABSTAIN

Commissioner Washington

NAYS

Chairman Toohey declared said motion carried.

Payment of Bills – After discussion, a motion was made by Chairman Toohey and seconded by Vice Chairman Mullin approving the bills for December 2023. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Kline
Commissioner Munoz Reina

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Report of Financial Statements – Board received Financial Statements.

Report of Legal Counsel – Mr. Manfredi reviewed matters that were pertaining to legal issues.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – No information to report

Personnel – No information to report

Building & Grounds- There is graffiti again on the traffic box near the bridge

Finance Committee- No information to report

Old Business: None

Open to the Public: No one from the public on the meeting call

Confidential Closed Session (December 5, 2023)- A motion was made by Commissioner Kline and seconded by Commissioner Washington to enter Confidential Closed Session on December 5, 2023 at 5:08pm to discuss matters of attorney-client privilege. All were in favor.

A motion was made Vice Chairman Mullin and seconded by Commissioner Kline to return to Open Session at 5:28pm. All were in favor.

Motion to Adjourn- Motion was made by Commissioner Kline and Seconded by Vice Chairman Mullin. All were in favor. Meeting ended at 5:31 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

1/3/2024

Date Adopted