

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
September 3, 2024

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via “Conference Call” Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

CALL TO ORDER: The meeting was called to order at 4:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Washington
Commissioner Kline

ABSENT

Commissioner Munoz Reina

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

READING OF OPMA NOTICE: Adequate notice of this meeting of the Board of Commissioners of the Housing Authority of the Town of Dover was given in accordance with the New Jersey Open Public Meetings Act by providing the time, date, and location of the meeting via: (1) publication in the Daily Record, and the Citizen of Morris County on or about December 27, 2023; (2) posting on the bulletin board at the John J. Rich Senior Apartments on December 27, 2023 ; and (3) filing with the Town Clerk on August 29, 2024. In addition, dial-in information was posted to the Housing Authority website on August 29, 2024.

Chairman Toohey read adequate notice to the Public.

Minutes for August 6, 2024- After discussion a motion was made by Commissioner Kline and seconded Treasurer Washington approving the Meeting Minutes of August 6, 2024. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Treasurer Washington
Commissioner Kline

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Payment of Bills – After discussion, a motion was made by Chairman Toohey and seconded by Vice Chairman Mullin approving the bills for September 2024. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Treasurer Washington
Commissioner Kline

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Report of Financial Statements – Board received Financial Statements.

Report of Legal Counsel – Mr. Manfredi reviewed matters that were pertaining to legal issues.

Board Report – Ms. Tchinchinian provided the Board of Commissioners with a copy of the Executive Director's Report.

New Business-

Report of Committees:

Tenant Relations – None

Personnel – None

Building & Grounds- None

Finance Committee- New CD rates were reviewed

Resolution 2024-09-22 After discussion a motion was made by Vice Chairman Mullin and seconded by Treasurer Washington Adopting the State Budget for 2024- 2025. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey

Vice Chairman Mullin

Treasurer Washington

Commissioner Kline

Chairman Toohey declared said motion carried.

Old Business: There was discussion regarding the vacant Board position for the Housing Authority.

Open to the Public: No one from the public on the meeting call.

Motion to Adjourn- Motion was made by Commissioner Kline and Seconded by Vice Chairman Mullin to adjourn the meeting. All were in favor. Meeting ended at 5:25 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

10/01/2024

Date Adopted