

RESOLUTION 2016-03-09

**RESOLUTION AUTHORIZING THE HIRE OF
A HOUSING ASSISTANCE TECHNICIAN**

WHEREAS, the Housing Authority Town of Dover desires to hire a full-time Housing Assistance Technician to administer the Housing Choice Voucher program; and

WHEREAS, the Housing Authority Town of Dover publically advertised and solicited resumes for the job position on the NAHRO, PHADA and Morris County websites January 15, 2016 through February 15, 2016; and

WHEREAS, fifteen resumes were received from candidates who expressed interest in the position; and

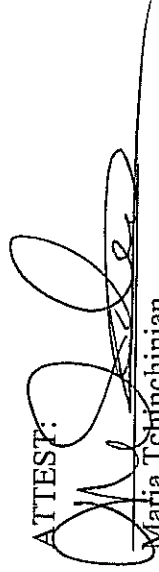
WHEREAS, interviews were conducted of interested and qualified candidates; and

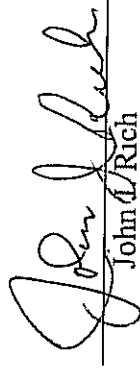
WHEREAS, after considering all qualified candidates, the Executive Director and Personnel Committee determined that Ms. LaCretia Burgess is the best qualified candidate for the Housing Assistance Technician position and has recommended her appointment to the Board of Commissioners; and

WHEREAS, the Executive Director has reviewed the financial status of the Housing Authority in order to determine that there is sufficient funding to compensate this employee.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Town of Dover that the Executive Director is hereby authorized to hire LaCretia Burgess as a Housing Assistance Technician at an annual salary of \$45,000.00, to be pro-rated effective with the date of hire as of March 15, 2016.

ATTEST:


Maria Techninian
Executive Director/Secretary


John L. Rich
Chairperson

