

RESOLUTION 2021-08-22

RESOLUTION APPROVING AND AUTHORIZING THE AWARD OF A CONTRACT TO PASSAIC AFFORDABLE HOUSING COALITION FOR HQS AND UPCS INSPECTION SERVICES

WHEREAS, the Housing Authority of the Town of Dover (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of Housing Quality Standards (“HQS”) and Uniform Physical Inspection Standards (“UPCS”) inspection services; and

WHEREAS, HQS inspections are vital component of the Section 8 Housing Choice Voucher program administered by the Housing Authority; and

WHEREAS, UPCS inspections are a vital component of the Public Housing program administered by the Housing Authority; and

WHEREAS, pursuant to the New Jersey Local Public Contracts Law and Federal procurement regulations, the Housing Authority issued a Request for Proposals (“RFP”) for HQS and UPCS inspection services; and

WHEREAS, in accordance with the terms of the RFP, all proposals were to be objectively evaluated based upon a number of factors specified therein; and

WHEREAS, the Housing Authority received a proposal from one (1) respondent by the proposal deadline; and

WHEREAS, following a thorough analysis of all such proposals in accordance with the RFP criteria, the Housing Authority has determined that the proposal submitted by Passaic Affordable Housing Coalition was fully responsive, meets all the needs and requirements of the Housing Authority, and is the most advantageous to the Housing Authority, price and other factors considered; and

WHEREAS, therefore, the Housing Authority wishes to award a contract to Passaic Affordable Housing Coalition for HQS and UPCS inspection services; and

WHEREAS, the contract is being awarded pursuant to a “fair and open” process in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Housing Authority has certified that sufficient funds were appropriated for the above-mentioned services; and

WHEREAS, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income families to approve and authorize the award of a contract to Passaic Affordable Housing Coalition for HQS and UPCS inspection services;

NOW THEREFORE,

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the Town of Dover hereby approves and authorizes the award of a contract to Passaic Affordable Housing Coalition for HQS and UPCS inspection services; and

BE IT FURTHER RESOLVED, that the contract shall be for a term of one (1) year, with an option to renew for up to four (4) subsequent one (1) year periods; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Executive Director to take any and all administrative actions necessary to implement this resolution.

This Resolution shall take effect immediately.

PASSED and adopted this 3rd day of August 2021.

Original Signed By:

Thomas Toohey, Chairperson

Original Signed By:

Maria Tchinchinian, Secretary