

**RESOLUTION 2023-02-07**

**RESOLUTION APPROVING AND AUTHORIZING THE AWARD OF A CONTRACT FOR THE INSTALLATION OF THREE OFFICE HVAC UNITS**

**WHEREAS**, the Housing Authority of the Town of Dover (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of three (3) HVAC units for its offices; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-6.1 and prevailing HUD procurement requirements, the Housing Authority solicited price quotations for the installation of three office HVAC units; and

**WHEREAS**, the Housing Authority directly solicited a total of three (3) companies; and

**WHEREAS**, following a thorough analysis of all responses received, the Housing Authority has determined that the response submitted by Climate Care LLC was fully responsive, meets all the needs and requirements of the Housing Authority, and is the most advantageous to the Housing Authority, price and other factors considered; and

**WHEREAS**, therefore, the Housing Authority wishes to award a contract to Climate Care LLC for the installation of three office HVAC units; and

**WHEREAS**, the Housing Authority has certified that sufficient funds have been appropriated for the above-mentioned purchase; and

**WHEREAS**, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income families to approve and authorize the award of a contract to Climate Care LLC for the installation of three office HVAC units;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the Town of Dover hereby approves and authorizes the award of a contract to Climate Care LLC in the amount of \$5,150.00 for the installation of three office HVAC units; and

**BE IT FURTHER RESOLVED**, that this contract shall be available for review at the Housing Authority’s office located at 215 E. Blackwell Street, Dover, New Jersey; and

**BE IT FURTHER RESOLVED**, that the Board hereby authorizes the Executive Director to take any and all administrative actions necessary to implement this resolution.

This Resolution shall take effect immediately.

PASSED and adopted this 7th day of February, 2023.

Motion by Chairman Toohey

Second by Commissioner Munoz Reina

Original Signed By:

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Maria Tchinchinian, Secretary