

**RESOLUTION 2025-02-09**

**RESOLUTION APPROVING AND AUTHORIZING THE AWARD OF A  
CONTRACT FOR THE ELEVATOR UPGRADES PROJECT**

**WHEREAS**, the Housing Authority of the Town of Dover (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of upgrading the elevators at John J. Rich Dover Senior Apartments; and

**WHEREAS**, the cost of the elevator upgrades was expected to exceed the bid threshold of \$17,500.00 under the New Jersey Local Public Contracts Law; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4 and 2 C.F.R. 200.320(b)(1), the Housing Authority published a public advertisement for bids; and

**WHEREAS**, in accordance with the public advertisement, bids were due by 11:00 a.m. on January 30, 2025; and

**WHEREAS**, the Housing Authority received a total of three (3) bids by the published deadline; and

**WHEREAS**, following a public bid opening and subsequent review of all bids received, Jersey Elevator LLC, with a total bid of Two Hundred Fifty-Two Thousand Eight Hundred Ninety and 00/100 Dollars (\$252,890.00), was found to be the lowest responsible bidder pursuant to N.J.S.A. 40A:11-4 and N.J.S.A. 40A:11-2; and

**WHEREAS**, the bid submitted by Jersey Elevator LLC has been reviewed and deemed by the Housing Authority’s elevator consultant and legal counsel to be responsive and conforming with all requirements as set forth by Federal procurement law, New Jersey Local Public Contracts Law, the public advertisement for bids, and the Invitation for Bids; and

**WHEREAS**, the contract is being awarded pursuant to a “fair and open” process in accordance with N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Housing Authority has certified that sufficient funds have been appropriated for the above-mentioned project; and

**WHEREAS**, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income families to approve and authorize the award of a contract to Jersey Elevator LLC for the elevator upgrades project;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the Town of Dover hereby approves and authorizes the award of a contract in the amount of \$252,890.00 to Jersey Elevator LLC for the elevator upgrades project, subject to the bidder's successful completion of all post-bid matters; and

**BE IT FURTHER RESOLVED**, that the contract shall be available for review at the Housing Authority's office located at 215 E. Blackwell Street, Dover, New Jersey; and

**BE IT FURTHER RESOLVED**, that the Board hereby authorizes the Executive Director to take any and all administrative actions necessary to implement this resolution.

This Resolution shall take effect immediately.

PASSED and adopted this 4th day of February, 2025.

Motion by Commissioner Kline

Second by Commissioner Santiago

Original Signed By:

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Maria Tchinchinian, Secretary

## INVITATION FOR BIDS

Sealed bids were received for the elevator upgrades at John J. Rich Dover Senior Apartments:

<u>Bidder</u>	<u>Base Bid Amount</u>
Jersey Elevator LLC	\$252,890.00
3Phase / Excel Elevator & Escalator LLC	\$276,400.00
Current Elevator Technology	\$340,900.00