

**HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING**

March 6, 2012

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell St., Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Commissioner Donaghy
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

ABSENT

Also attending meeting:

Roberta L. Strater, Executive Director
Maria Tchinchinian, Deputy Executive Director
William Lovas, Attorney

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this sixth day of March was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et. seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Picciallo and seconded by Vice Chairman Inglis approving the Minutes of February 7, 2012. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Donaghy
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

Commissioner Mullin had a question regarding a voided check that was on the receivables. He was concerned that the check had been made and how this occurred. He would like an explanation so that the problem is corrected in the future. Roberta Strater explained that we will contact the software company Tenmast and report an answer in the Executive Director's Report next month.

Receivables - A motion was made after discussion by Commissioner Ramirez and seconded by Commissioner Picciallo approving the bills for March 6, 2012. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Donaghy
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

Resolution 2012-03-08 - A motion was made by Vice Chairman Inglis and seconded by Commissioner Toohey Awarding Contract for Solar System Refurbishing at John J. Rich Dover Senior Apartments. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich
Commissioner Donaghy
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

Resolution 2012-03-09 - A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey Awarding Contract for Standpipe System Test & Removal of old hoses. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Rich

Commissioner Donaghy
Vice Chairman Inglis
Commissioner Mullin
Commissioner Picciallo
Commissioner Ramirez
Commissioner Toohey

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas reported that Mr. Akselrad was not able to attend and stated that there was nothing to report.

Board Report - Ms. Strater's report is attached to the minutes. Ms. Strater discussed the electrical work that will be needed in laundry room.

New Business

Report of Committees:

Tenant Relations - None.

Personnel - None.

Building & Grounds - None.

Old Business - None.

Open to Public - None present.

Original Signed By:

Roberta L. Strater, Director/Secretary

3/6/2012

Date Adopted