

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING

June 3, 2014

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell St., Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Commissioner Garzon
Vice Chairman Inglis
Commissioner Kline (arrived at 4:40pm)
Commissioner Mullin
Commissioner Picciallo

ABSENT

Commissioner Toohey

Also attending meeting:

Roberta L. Strater, Executive Director
Maria Tchinchinian, Deputy Executive Director
William Lovas, Attorney

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this third day of June was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Mullin and seconded by Vice-Chairman Inglis approving the Minutes of May 6, 2014. The following votes were cast:

AYES

Commissioner Garzon
Vice Chairman Inglis
Commissioner Mullin

ABSTAIN

Chairman Rich
Commissioner Picciallo

NAYS

(Commissioner Kline was not yet in attendance)

Chairman Rich declared said motion carried.

Receivables - After discussion a motion was made by Commissioner Garzon and seconded Commissioner Toohey approving the bills for June 3, 2014. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich Commissioner Garzon Vice Chairman Inglis Commissioner Mullin Commissioner Picciallo		

(Commissioner Kline was not yet in attendance)

Chairman Rich declared said motion carried.

Financial Statements- No comments

Report of Legal Counsel - Mr. Lovas reported that everything was fine and there were no legal issues at this time. He also reminded the Board to file their Financial Disclosure Form by June 13, 2014.

Board Report - Ms. Strater's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - None

Building & Grounds - Commissioner Mullin stated that he observed the fence upfront is now in place. Ms. Tchinchinian confirmed that it was installed today. Commissioner Mullin also inquired on the status of the generator project. Ms. Tchinchinian explained that the specifications will be delivered to the office tomorrow and staff will review them. Mr. Lovas will also need to review them. Once they are approved LAN Associates will be able to advertise for contractors to bid on the project.

Old Business - Ms. Tchinchinian advised the board that the computer for the interview room has been ordered and the wireless internet is now in place. Also, there are applications that are being reviewed for the part-time position that has been advertised. Commissioner Kline asked if it were possible to have wireless capability for all the tenants in the senior building. Ms. Tchinchinian will ask the IT company if this is a possible with the wireless internet system.

Original Signed By:

Roberta L. Strater, Director/Secretary

7/1/2014

Date Adopted