

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
December 2, 2014

TIME: 4:30 P.M.

PLACE: Housing Authority of the Town of Dover, John J. Rich
Senior Apartments, 215 E. Blackwell Street, Dover, New Jersey

SALUTE TO THE FLAG

CALL TO ORDER: Chairman Rich called the meeting to order
at 4:30 P.M.

ROLL CALL: Chairman Rich requested that the roll be called.

PRESENT

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

ABSENT

Commissioner Garzon

Also attending meeting:

Lucille Favale, Deputy Executive Director
Maria Tchinchinian, Deputy Executive Director
William Lovas, Attorney
Peter Polcari, Accountant

Public Notice - I hereby announce and state that adequate notice of this meeting being held on this second day of December was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk and the Daily Record, which was published in the Daily Record. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Minutes - A motion was made by Commissioner Toohey and seconded by Commissioner Mullin approving the Minutes of November 3, 2014. The following votes were cast:

AYES

Chairman Rich
Vice Chairman Inglis
Commissioner Kline
Commissioner Mullin
Commissioner Picciallo
Commissioner Toohey

ABSTAIN

NAYS

Chairman Rich declared said motion carried.

Receivables - A motion was made by Vice Chairman Inglis and seconded by Commissioner Picciallo approving the bills for December 2, 2014. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Resolution 2014-12-21 - A motion was made by Commissioner Picciallo and seconded by Commissioner Toohey Appointing an Auditor for FYE 2014 to the firm of Hymanson, Parnes & Giampaolo. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Commissioner Kline was concerned that the contractor had not visited the site before submitting their proposal. Mr. Lovas explained that they had the specifications and they had been at the site during the previous public bid. The Board reviewed the past circumstances and Commissioner Toohey stated this had been discussed. Also, Mr. Lovas explained that if there is a problem the contractor needs to address it with the engineering firm.

Resolution 2014-12-22 - After discussion a motion was made by Commissioner Toohey and seconded by Commissioner Picciallo Awarding Contract for Stand-by Emergency Generator Installation and underground Storage Tank Removal at John J. Rich Dover Senior Apartments. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Rich		
Vice Chairman Inglis		
Commissioner Kline		
Commissioner Mullin		
Commissioner Picciallo		
Commissioner Toohey		

Chairman Rich declared said motion carried.

Report of Legal Counsel - Mr. Lovas reported that on November 13, 2014 he was at the bid opening for the generator and the resolution today is the outcome.

Board Report - Ms. Strater's report is attached to the minutes.

New Business

Report of Committees:

Tenant Relations - None

Personnel - None

Building & Grounds - None

Old Business

Personnel - None

Building & Grounds - None

Motion to Adjourn- All were in favor.

Original Signed By:

Roberta L. Strater, Director/Secretary

1/6/2015

Date Adopted