

**HOUSING AUTHORITY OF THE TOWN OF DOVER  
MINUTES OF THE REGULAR MEETING  
May 5, 2020**

**TIME:** 4:30 P.M.

**PLACE:** Virtual Meeting will be held via “Conference Call” Meeting Platform.  
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

**SALUTE TO THE FLAG**

**CALL TO ORDER:** Chairman Toohey called the meeting to order at 4:33 P.M.

**ROLL CALL:** Chairman Toohey requested that the roll be called.

**PRESENT**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington  
Commissioner Valencia  
Commissioner Gavilanes (called in at 4:35pm)

**ABSENT**

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
William Lovas, Attorney  
Peter Polcari, Accountant

Chairman Toohey read adequate notice to the Public.

**Public Notice** – I hereby announce and state that adequate notice of this meeting being held on this fifth day of May was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. “Open Public Meetings Act.”

**Minutes** – A motion was made by Vice Chairman Mullin and seconded by Commissioner Washington approving the Minutes April 7, 2020. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington  
Commissioner Valencia  
Commissioner Gavilanes

Chairman Toohey declared said motion carried.

**Receivables** – A motion was made by Chairman Toohey and seconded by Vice Chairman Mullin approving the bills for May 5, 2020. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin

Treasurer Amaro  
Commissioner Washington  
Commissioner Valencia  
Commissioner Gavilanes

Chairman Toohey declared said motion carried.

**Resolution 2020-05-15-** A motion was made by Vice Chairman Mullin and seconded by Commissioner Valencia Designating Official Newspapers as the Daily Record, Star Ledger and Citizen of Morris County. The following votes were cast:

<b><u>AYES</u></b>	<b><u>ABSTAIN</u></b>	<b><u>NAYS</u></b>
Chairman Toohey Vice Chairman Mullin Treasurer Amaro Commissioner Washington Commissioner Valencia Commissioner Gavilanes		

Chairman Toohey declared said motion carried.

**Resolution 2020-05-16-** A motion was made by Vice Chairman Mullin and seconded by Commissioner Washington Designating Provident Bank as the depository for the Housing Authority Town of Dover. The following votes were cast:

<b><u>AYES</u></b>	<b><u>ABSTAIN</u></b>	<b><u>NAYS</u></b>
Chairman Toohey Vice Chairman Mullin Commissioner Amaro Commissioner Washington Commissioner Valencia Commissioner Gavilanes		

Chairman Toohey declared said motion carried.

**Report of Legal Counsel** – Mr. Lovas stated that everything has been quiet. There is a resolution pertaining to number of newspapers needed to advertise in for adequate notice.

**Board Report** – Ms. Tchinchinian’s report is attached to the minutes.

**New Business**

**Report of Committees:** Commissioners chose Committees to be on as per By-Laws.

**Tenant Relations** – Commissioner Amaro & Commissioner Gavilanes

**Personnel** – Commissioner Mullin & Commissioner Washington

**Building & Grounds** – Commissioner Toohey & Commissioner Valencia

**Old Business**

**Motion to Adjourn-** All were in favor. Meeting ended at 5:10 P.M.

Original Signed By:

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Maria Tchinchinian, Director/Secretary

6/1/2020

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Date Adopted