

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE RESCHEDULED REGULAR & RE-ORGANIZATION MEETING
February 16, 2021

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via “Conference Call” Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

SALUTE TO THE FLAG

CALL TO ORDER: The meeting was called to order at 4:31 P.M.

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Valencia
Commissioner Sierra (called in 4:36 P.M.)

ABSENT

Also attending meeting:

Maria Tchinchinian, Executive Director
William Lovas, Attorney
Peter Polcari, Accountant

Public Notice – I hereby announce and state that adequate notice of this rescheduled regular & re-organization meeting being held on this sixteenth day of February was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. “Open Public Meetings Act.”

Chairman Toohey read adequate notice to the Public.

Resolution 2021-02-07- Mr. Lovas asked for a nominations to be made for Officers of the Housing Authority. Commissioner Mullin made a motion to nominate Commissioner Toohey as Chairman. Commissioner Washington seconded that motion. Commissioner Valencia made a motion to nominate Commissioner Washington as Chairman. There was no second for that motion therefore it didn’t move and didn’t pass, and Mr. Lovas explained that the slate will show Thomas Toohey as Chairman. Commissioner Toohey nominated Commissioner Mullin as Vice Chairman, and Commissioner Amaro seconded it. Commissioner Mullin nominated Cary Amaro as Treasurer and Commissioner Toohey seconded it. At this time Commissioner Sierra called into the meeting late, and Commissioner Valencia asked if Commissioner Sierra could now second his motion for Commissioner Washington as Chairman. Mr. Lovas explained that at the time that the motion was made there was no second therefore the motion didn’t pass and the motion was for the Commissioners that were present and Commissioner Sierra was not present as he called in late to the meeting. A motion was made by Commissioner Mullin and seconded by Commissioner Toohey Appointing Officers to the Housing Authority Town of Dover Board of Commissioners for 2021. The following votes were cast:

AYES

Chairman Toohey

ABSTAIN

NAYS

Commissioner Valencia

Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

Commissioner Sierra

Mr. Lovas declared said motion carried.

Minutes – A motion was made by Vice Chairman Mullin and seconded by Treasurer Amaro approving the Special Meeting Minutes of January 14, 2021. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Vice Chairman Mullin Treasurer Amaro Commissioner Washington Commissioner Valencia Commissioner Sierra	Chairman Toohey	

Chairman Toohey declared said motion carried.

Receivables – After discussion a motion was made by Chairman Toohey and seconded by Vice Chairman Mullin approving the bills for February 2021. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Treasurer Amaro Commissioner Washington Commissioner Valencia Commissioner Sierra		

Chairman Toohey declared said motion carried.

Report of Financial Statements- Mr. Polcari explained that we are thru one quarter of the year, and everything seems to be on target. The Housing Authority appears to be on track with budget and financially sound and strong.

Report of Legal Counsel – Mr. Lovas explained that he is continuing on as the holdover legal counsel until 3/31/2021 and everything has been moving along with no issues.

Board Report – Ms. Tchinchinian's report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – Treasurer Amaro and Commissioner Valencia picked to serve on Tenant Relations Committee

Personnel – Vice Chairman Mullin and Commissioner Washington will remain on Personnel Committee

Building & Grounds – Chairman Toohey and Commissioner Sierra picked to serve on Building and Grounds Committee

Resolution 2021-02-08- After discussion a motion was made by Chairman Toohey and seconded by Treasurer Amaro Extending the Contract to NORWESCAP for FSS Program. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Treasurer Amaro Commissioner Washington Commissioner Valencia		

Commissioner Sierra

Chairman Toohey declared said motion carried.

Old Business

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- Motion was made by Vice Chairman Mullin and Chairman Toohey seconded. All were in favor. Meeting ended at 4:57 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

3/2/2021

Date Adopted