

**HOUSING AUTHORITY OF THE TOWN OF DOVER  
MINUTES OF THE REGULAR MEETING  
March 2, 2021**

**TIME:** 4:30 P.M.

**PLACE:** Virtual Meeting was held via "Conference Call" Meeting Platform.  
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

**SALUTE TO THE FLAG**

**CALL TO ORDER:** The meeting was called to order at 4:30 P.M.

**ROLL CALL:** Chairman Toohey requested that the roll be called.

**PRESENT**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington (called in 4:32 P.M.)  
Commissioner Valencia  
Commissioner Sierra (called in 4:34 P.M.)

**ABSENT**

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
William Lovas, Attorney  
Peter Polcari, Accountant

**Public Notice** – I hereby announce and state that adequate notice of this regular meeting being held on this second day of March was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Chairman Toohey read adequate notice to the Public.

**Minutes** – A motion was made by Vice Chairman Mullin and seconded by Chairman Toohey approving the Rescheduled Regular & Re-Organization Meeting Minutes of February 16, 2021. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington  
Commissioner Valencia  
Commissioner Sierra

Chairman Toohey declared said motion carried.

**Receivables** – After discussion a motion was made by Chairman Toohey and seconded by Vice Chairman Mullin approving the bills for March 2021. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin

Treasurer Amaro  
Commissioner Washington  
Commissioner Valencia  
Commissioner Sierra

Chairman Toohey declared said motion carried.

**Report of Financial Statements-** Mr. Polcari explained that we are thru one quarter of the year, and everything seems to be on target. The Housing Authority appears to be on track with budget.

**Report of Legal Counsel** – Mr. Lovas explained that he is continuing on his extension as counsel until 3/31/2021 and everything has been moving along with no issues.

**Board Report** – Ms. Tchinchinian's report is attached to the minutes.

**New Business-**

**Report of Committees:**

**Tenant Relations** – Ms. Tchinchinian advised that a tenant in the building did pass away this week.

**Personnel** – None

**Building & Grounds** – Chairman Toohey spoke regarding snow removal was handled smoothly.

**Resolution 2021-03-09-** After discussion a motion was made by Chairman Toohey and seconded by Treasurer Amaro certifying Group Affidavit Form Prescribed by the New Jersey Local Finance Board. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Treasurer Amaro Commissioner Washington Commissioner Valencia Commissioner Sierra		

Chairman Toohey declared said motion carried.

**Resolution 2021-03-10-** After discussion a motion was made by Vice Chairman Mullin and seconded by Treasurer Amaro for the Appointment of Manfredi & Pellechio Attorneys at Law as Legal Counsel. The following votes were cast:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Chairman Toohey Vice Chairman Mullin Treasurer Amaro Commissioner Washington		Commissioner Valencia Commissioner Sierra

Chairman Toohey declared said motion carried.

**Old Business:** None

**Open to the Public:** No one from the public on the meeting call

**Motion to Adjourn-** All were in favor. Meeting ended at 4:54 P.M.

4/6/2021  
Date Adopted

  
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Maria Tchinchinian, Director/Secretary