

**HOUSING AUTHORITY OF THE TOWN OF DOVER**  
**MINUTES OF THE REGULAR MEETING**  
**January 4, 2022**

**TIME:** 4:30 P.M.

**PLACE:** Virtual Meeting was held via "Conference Call" Meeting Platform.  
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

**SALUTE TO THE FLAG**

**CALL TO ORDER:** The meeting was called to order at 4:30 P.M.

**ROLL CALL:** Chairman Toohey requested that the roll be called.

**PRESENT**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington  
Commissioner Munoz Reina

**ABSENT**

Commissioner Sierra

**Also attending meeting:**

Maria Tchinchinian, Executive Director  
Joseph Manfredi, Attorney  
Peter Polcari, Accountant

**Public Notice** – I hereby announce and state that adequate notice of this regular meeting being held on this fourth day of January was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Chairman Toohey read adequate notice to the Public.

**Minutes** – A motion was made by Vice Chairman Mullin and seconded by Commissioner Washington approving the Meeting Minutes of December 7, 2021. The following votes were cast:

**AYES**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington

**ABSTAIN**

Commissioner Munoz Reina

**NAYS**

Chairman Toohey declared said motion carried.

**Minutes of Confidential Closed Session (December 7, 2021)**- A motion was made by Vice Chairman Mullin and seconded by Commissioner Washington approving the Confidential Closed Session Minutes of December 7, 2021. The following votes were cast:

**AYES**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro

**ABSTAIN**

Commissioner Munoz Reina

**NAYS**

Commissioner Washington

Chairman Toohey declared said motion carried.

**Receivables** – A motion was made by Commissioner Washington and seconded by Vice Chairman Mullin approving the bills for January 2022. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington  
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

**Report of Financial Statements-** Mr. Polcari discussed the financial statements.

**Report of Legal Counsel** – Mr. Manfredi discussed Resolution 2022-01-03

**Board Report** – Ms. Tchinchinian’s report is attached to the minutes.

**New Business-**

**Report of Committees:**

**Tenant Relations** – None

**Personnel** – Information was reviewed for Resolution 2022-01-03

**Building & Grounds-** None

**Resolution 2022-01-01-** A motion was made by Vice Chairman Mullin and seconded by Chairman Toohey Renewing Membership in the New Jersey Public Housing Authority Joint Insurance Fund.

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington  
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

**Resolution 2022-01-02-** A motion was made by Vice Chairman Mullin and seconded by Commissioner Washington Designating Depository for the Housing Authority Town of Dover. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington  
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

**Resolution 2022-01-03-** A motion was made by Vice Chairman Mullin and seconded by Chairman Toohey Approving and Authorizing a Salary Increase for All Housing Authority Employees. The following votes were cast:

**AYES**

**ABSTAIN**

**NAYS**

Chairman Toohey  
Vice Chairman Mullin  
Treasurer Amaro  
Commissioner Washington  
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

**Old Business:** None

**Open to the Public:** No one from the public on the meeting call

**Motion to Adjourn-** Motion was made Vice Chairman Mullin and seconded by Commissioner Washington. All were in favor. Meeting ended at 5:01 P.M.

Original Signed By:

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Maria Tchinchinian, Director/Secretary

2/1/2022

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Date Adopted