

**HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR & RE-ORGANIZATION MEETING
February 1, 2022**

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via "Conference Call" Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

SALUTE TO THE FLAG

CALL TO ORDER: The meeting was called to order at 4:30 P.M.

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

ABSENT

Commissioner Sierra

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

Public Notice – I hereby announce and state that adequate notice of this regular meeting being held on this first day of February was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Chairman Toohey read adequate notice to the Public.

Resolution 2022-02-04- Mr. Manfredi asked for a nominations to be made for Officers of the Housing Authority. Commissioner Mullin made a motion to nominate Commissioner Toohey as Chairman. There was no other nomination for Chairman, and Mr. Manfredi explained that the slate will show Thomas Toohey as Chairman. Commissioner Toohey nominated Commissioner Mullin as Vice Chairman. There was no other nomination for Vice Chairman, therefore Mr. Manfredi the slate will show James Mullin as Vice Chairman. Commissioner Toohey nominated Cary Amaro as Treasurer. Mr. Manfredi advised the slate with show Commissioner Amaro on the slate. A motion was made by Commissioner Toohey and seconded by Commissioner Washington Appointing Officers to the Housing Authority Town of Dover Board of Commissioners for 2022. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

ABSTAIN

NAYS

Mr. Manfredi declared said motion carried.

Minutes – A motion was made by Vice Chairman Mullin and seconded by Commissioner Washington approving the Meeting Minutes of January 4, 2022. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

Payment of Bills – A motion was made by Commissioner Washington and seconded by Vice Chairman Mullin approving the bills for February 2022. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

Report of Financial Statements- Mr. Polcari discussed the financial statements.

Report of Legal Counsel – Mr. Manfredi stated there were only routine matters & also advised Executive Director on tenancy issues.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – Treasurer Amaro and Commissioner Munoz Reina picked to serve on Tenant Relations Committee

Personnel – Vice Chairman Mullin and Commissioner Washington will remain on Personnel Committee

Building & Grounds- – Chairman Toohey and Commissioner Sierra picked to serve on Building and Grounds Committee

Resolution 2022-02-05- A motion was made by Vice Chairman Mullin and seconded by Commissioner Washington for the Appointment of Manfredi & Pellechio as Legal Counsel. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

Resolution 2022-02-06- A motion was made by Commissioner Washington and seconded by Treasurer Amaro for the Appointment of Peter Polcari as Fee Accountant. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

Resolution 2022-02-07- A motion was made by Vice Chairman Mullin and seconded by Chairman Toohey to Award Contract to NORWESCAP for FSS Program. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina

Chairman Toohey declared said motion carried.

Old Business: None

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- Motion was made Chairman Toohey. All were in favor. Meeting ended at 5:07 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

3/1/2022

Date Adopted