

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
May 3, 2022

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via "Conference Call" Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

SALUTE TO THE FLAG

CALL TO ORDER: The meeting was called to order at 4:30 P.M.

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

ABSENT

Commissioner Munoz Reina
Commissioner Sierra

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant
Linda Mullin, Public attendee

Public Notice – I hereby announce and state that adequate notice of this regular meeting being held on this third day of May was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Chairman Toohey read adequate notice to the Public.

Minutes – A motion was made by Chairman Toohey and seconded by Commissioner Washington approving the Meeting Minutes of April 5, 2022. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Payment of Bills – A motion was made by Chairman Toohey and seconded by Commissioner Washington approving the bills for May 2022. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

ABSTAIN

NAYS

Chairman Toohey declared said motion carried.

Report of Financial Statements- Mr. Polcari discussed the financial statements.

Report of Legal Counsel – Mr. Manfredi’s report will be discussed under Old Business section.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – Discussed Resident Tenant Meetings in May & also a move out/ move in.

Personnel – Commissioner Washington discussed Performance Appraisal meeting date.

Building & Grounds- Chairman Toohey reviewed all the projects and repairs to the building on the ED Report.

Resolution 2022-05-12- After discussion a motion was made by Chairman Toohey and seconded by Commissioner Washington certifying Group Affidavit Form Prescribed by the New Jersey Local Finance Board. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

Chairman Toohey declared said motion carried.

Old Business: Mr. Manfredi explained that a Commissioner Munoz Reina had requested some information regarding the Housing Choice Voucher program. Mr. Manfredi, Ms. Tchinchinian and Mr. Polcari reviewed the presentation. The Board suggested to hold for the June meeting.

Open to the Public: Linda Mullin was in attendance but did not have any questions.

Motion to Adjourn- Motion was made Vice Chairman Mullin and Seconded by Chairman Toohey. All were in favor. Meeting ended at 5:08 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

6/6/2022

Date Adopted