

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
September 6, 2022

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via "Conference Call" Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

SALUTE TO THE FLAG

CALL TO ORDER: The meeting was called to order at 4:30 P.M.

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

ABSENT

Commissioner Munoz Reina

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

Public Notice – I hereby announce and state that adequate notice of this regular meeting being held on this sixth day of September was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. "Open Public Meetings Act."

Chairman Toohey read adequate notice to the Public.

Minutes – A motion was made by Commissioner Washington and seconded by Chairman Toohey approving the Meeting Minutes of August 2, 2022. The following votes were cast:

AYES

Chairman Toohey
Treasurer Amaro
Commissioner Washington

ABSTAIN

Vice Chairman Mullin

NAYS

*Vice Chairman Mullin abstained as he was not at the meeting on 8/2/2022. Upon review by counsel, the motion therefore failed as there were not four affirmative votes. The minutes will therefore be placed on the next Board meeting agenda.

Payment of Bills – After discussion a motion was made by Vice Chairman Mullin and seconded by Commissioner Washington approving the bills for September 2022. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

Chairman Toohey declared said motion carried.

Report of Financial Statements- Board received Financial Statements and had no questions.

Report of Legal Counsel – Mr. Manfredi’s reported that he worked with Executive Director on procurement, HUD, and other matters. Vice-Chairman had a question regarding vacancy on the Board of Commissioners.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – No information to report

Personnel – Vice Chairman inquired whether the Personnel Review for Executive Director has been completed and Executive Director served with a copy.

Building & Grounds- Chairman Toohey reviewed all the projects and repairs to the building on the ED Report.

Resolution 2022-09-17- After discussion a motion was made by Vice Chairman Mullin and seconded by Chairman Toohey Adopting the State Budget for 2023. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington

Chairman Toohey declared said motion carried.

Old Business: Vice-Chairman Mullin inquired if Remote/Virtual Meeting procedures have been changed

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- Motion was made Commissioner Washington and Seconded by Vice Chairman Mullin. All were in favor. Meeting ended at 4:53 P.M.

Original Signed By:

Maria Tchinchinian, Director/Secretary

11/7/2022

Date Adopted