

HOUSING AUTHORITY OF THE TOWN OF DOVER
MINUTES OF THE REGULAR MEETING
January 3, 2023

TIME: 4:30 P.M.

PLACE: Virtual Meeting was held via “Conference Call” Meeting Platform.
Conference Call Dial In: (978) 990-5000 Access Code: 634261#

SALUTE TO THE FLAG

CALL TO ORDER: The meeting was called to order at 4:31 P.M.

ROLL CALL: Chairman Toohey requested that the roll be called.

PRESENT

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

ABSENT

Also attending meeting:

Maria Tchinchinian, Executive Director
Joseph Manfredi, Attorney
Peter Polcari, Accountant

Public Notice – I hereby announce and state that adequate notice of this regular meeting being held on this third day of January was provided by the Executive Director of the Housing Authority of the Town of Dover by preparing a notice specifying the time, date and place of this meeting. Posting such notice on the bulletin Board at the John J. Rich Senior Apartments and filing said notice with the Town Clerk, the Daily Record, Star Ledger, and Citizen of Morris County and which was published in the Daily Record, Star Ledger and Citizen of Morris County. I hereby hand a copy of such notice to the Executive Director of the Housing Authority of the Town of Dover for inclusion in the minutes of this meeting, all of the above in accordance with N.J.S.A. 10:4-6et.seq. “Open Public Meetings Act.”

Chairman Toohey read adequate notice to the Public.

Minutes- After discussion a motion was made by Vice Chairman Mullin and seconded by Commissioner Washington approving the Meeting Minutes of December 6, 2022. The following votes were cast:

AYES

Chairman Toohey
Vice Chairman Mullin
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

ABSTAIN

Treasurer Amaro

NAYS

Chairman Toohey declared said motion carried.

Payment of Bills – After discussion a motion was made by Vice Chairman Mullin and seconded by Chairman Toohey approving the bills for January 2023. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

Chairman Toohey declared said motion carried.

Report of Financial Statements- Board received Financial Statements and Mr. Polcari answered questions pertaining to report.

Report of Legal Counsel – Mr. Manfredi reviewed the month and answered questions pertaining to information he reported.

Board Report – Ms. Tchinchinian’s report is attached to the minutes.

New Business-

Report of Committees:

Tenant Relations – No information to report

Personnel – Committee reviewed COLA increases for Employees

Building & Grounds- Items were reviewed on ED Report.

Resolution 2023-01-01- A motion was made by Vice Chairman Mullin and seconded by Chairman Toohey Approving and Authorizing a Salary Increase for All Housing Authority Employees. The following votes were cast:

AYES

ABSTAIN

NAYS

Chairman Toohey
Vice Chairman Mullin
Treasurer Amaro
Commissioner Washington
Commissioner Munoz Reina
Commissioner Kline

Chairman Toohey declared said motion carried.

Old Business: Letters will go out to invite Mayor and Alderman to Family Self Sufficiency Presentation at the February 7, 2023 meeting.

Open to the Public: No one from the public on the meeting call

Motion to Adjourn- Motion was made Vice Chairman Mullin and Seconded by Commissioner Washington. All were in favor. Meeting ended at 5:19 P.M.

Maria Tchinchinian, Director/Secretary

Date Adopted