

RESOLUTION 2023-09-21

**RESOLUTION APPROVING AND AUTHORIZING THE AWARD OF A
CONTRACT FOR AIR DUCT CLEANING SERVICES**

WHEREAS, the Housing Authority of the Town of Dover (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of cleaning its air ducts; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6.1 and prevailing HUD procurement requirements, the Housing Authority solicited price quotations for air duct cleaning services; and

WHEREAS, the Housing Authority directly solicited a total of three (3) companies; and

WHEREAS, following a thorough analysis of all responses received, the Housing Authority has determined that the response submitted by Chutemaster Environmental, Inc. was fully responsive, meets all the needs and requirements of the Housing Authority, and is the most advantageous to the Housing Authority, price and other factors considered; and

WHEREAS, therefore, the Housing Authority wishes to award a contract to Chutemaster Environmental, Inc. for air duct cleaning services; and

WHEREAS, the Housing Authority has certified that sufficient funds have been appropriated for the above-mentioned purchase; and

WHEREAS, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income families to approve and authorize the award of a contract to Chutemaster Environmental, Inc. for air duct cleaning services;

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the Town of Dover hereby approves and authorizes the award of a contract in the amount of \$3,950.00 to Chutemaster Environmental, Inc. for air duct cleaning services; and

BE IT FURTHER RESOLVED, that this contract shall be available for review at the Housing Authority’s office located at 215 E. Blackwell Street, Dover, New Jersey; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Executive Director to take any and all administrative actions necessary to implement this resolution.

This Resolution shall take effect immediately.

PASSED and adopted this 5th day of September, 2023.

Motion by Vice Chairman Mullin

Second by Commissioner Kline

Original Signed By:

Maria Tchinchinian, Secretary

AIR DUCT CLEANING SERVICES

Price quotations were solicited for the air duct cleaning services at John J. Rich Dover Senior Apartments:

<u>Contractor</u>	<u>Annual Amount</u>
Chutemaster Environmental Denville, New Jersey 07834	\$3,950.00
Breath Better Bayonne, New Jersey 07002	No Response
Morris Air Duct Pros Wharton, New Jersey	No Response