

RESOLUTION 2024-01-01

**RESOLUTION APPROVING AND AUTHORIZING A SALARY INCREASE
FOR ALL HOUSING AUTHORITY EMPLOYEES**

WHEREAS, the Housing Authority of the Town of Dover (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that its employees are in need of a salary increase; and

WHEREAS, upon review of relevant data, the Executive Director and the Personnel Committee have recommended a 5% salary increase for all Housing Authority employees, effective January 1, 2024; and

WHEREAS, the Board of Commissioners has determined that the recommended 5% salary increase for all Housing Authority employees is appropriate and warranted; and

WHEREAS, the HUD approved budget for administrative expenses is sufficient to support the recommended 5% salary increase for all Housing Authority employees; and

WHEREAS, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income families to approve and authorize a 5% salary increase for all Housing Authority employees, effective January 1, 2024;

NOW THEREFORE,

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the Town of Dover hereby approves and authorizes a 5% salary increase for all Housing Authority employees, effective January 1, 2024; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Executive Director to take any and all administrative actions necessary to implement this resolution.

This Resolution shall take effect immediately.

Motion by Vice Chairman Mullin

Second by Chairman Toohey

PASSED and adopted this 3rd day of January 2024.

Original Signed By:

Maria Tchinchinian, Director/Secretary

Schedule of Salaries for 2024

	2024	2023 (5% Increase)
Executive Director Tchininian	\$107,259	\$102,152
Housing Assistance Technician Burgess	\$59,222	\$56,402
Administrative Assistant (P/T) McClendon	\$35,518	\$33,827
ROSS Service Coordinator Carrasco	\$54,022	\$51,450