

**RESOLUTION 2024-11-29**

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTIVE DIRECTOR TO PAY ALL BILLS IN THE EVENT THAT A MONTHLY MEETING OF THE BOARD OF COMMISSIONERS CANNOT BE HELD**

**WHEREAS**, the Housing Authority of the Town of Dover (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has a need to provide for the orderly and efficient continuation of operations in all situations where a monthly meeting of the Board of Commissioners (“Board”) cannot be held; and

**WHEREAS**, the Housing Authority currently pays its bills on a monthly basis following approval by the Board; and

**WHEREAS**, the monthly payment of bills is necessary for the Housing Authority to maintain its sound fiscal standing and credit rating; and

**WHEREAS**, the Housing Authority wishes to ensure that bills continue to be paid on a monthly basis in situations where the Board is unable to hold a meeting; and

**WHEREAS**, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income families to approve and authorize the Executive Director to pay all necessary bills in the event that a monthly meeting of the Board cannot be held;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the Town of Dover hereby approves and authorizes Executive Director Maria Tchinchinian to pay all bills in the event that a monthly meeting of the Board cannot be held; and

**BE IT FURTHER RESOLVED**, that the Board hereby directs that all bills paid by the Executive Director shall be presented at the next available Board meeting for ratification; and

**BE IT FURTHER RESOLVED**, that the Board hereby authorizes the Executive Director to take any and all administrative actions necessary to implement this resolution.

This Resolution shall take effect immediately.

PASSED and adopted this 22nd day of November, 2024.

Motion by Commissioner Kline

Second by Treasurer Washington

Original Signed By:

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Maria Tchinchinian, Secretary