

RESOLUTION 2025-01-02

RESOLUTION APPROVING AND AUTHORIZING THE AWARD OF A CONTRACT TO LERCH BATES INC. FOR ELEVATOR CONSULTANT SERVICES

WHEREAS, the Housing Authority of the Town of Dover (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the U.S. Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of elevator consultant services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6.1 and prevailing HUD procurement requirements, the Housing Authority solicited price quotations for elevator consultant services; and

WHEREAS, the Housing Authority directly solicited a total of four (4) companies; and

WHEREAS, following a thorough analysis of all responses received, the Housing Authority has determined that the response submitted by Lerch Bates Inc. was fully responsive, meets all the needs and requirements of the Housing Authority, and is the most advantageous to the Housing Authority, price and other factors considered; and

WHEREAS, therefore, the Housing Authority wishes to award a contract to Lerch Bates Inc. for elevator consultant services; and

WHEREAS, the Housing Authority has certified that sufficient funds have been appropriated for the above-mentioned contract; and

WHEREAS, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income families to approve and authorize the award of a contract to Lerch Bates Inc. for elevator consultant services;

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the Town of Dover hereby approves and authorizes the award of a contract to Lerch Bates Inc. in the amount of \$13,450.00 for elevator consultant services; and

BE IT FURTHER RESOLVED, that this contract shall be available for review at the Housing Authority’s office located at 215 E. Blackwell Street, Dover, New Jersey; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Executive Director to take any and all administrative actions necessary to implement this resolution.

This Resolution shall take effect immediately.

PASSED and adopted this 7th day of January, 2025.

Motion by Commissioner Kline

Second by Treasurer Washington

Original Signed By:

Maria Tchinchian, Secretary

ELEVATOR CONSULTANT SERVICES

Price quotations were solicited for elevator consultant services at John J. Rich Dover Senior Apartments:

Company	Amount
Lerch Bates	\$13,450.00
LAN Associates	\$26,800.00
CBA Elevator Consultants	Did not respond.
Van Deusen Associates	Did not respond.